



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
JANUARY 9, 2019
MINUTES

(1) CALL TO ORDER

Chair Don England called the meeting to order at 7:05 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charlie Schaupp, Don England, Colleen Fescenmeyer, Anna Girk
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Public: None

(4) APPROVAL OF AGENDA

Director England called for a motion to approve the agenda.

Motion by: Director Fescenmeyer approve the agenda

Second by: Director Girk

Discussion: Director Crerar is out sick

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Director England opened public comment – none

(6) CORRESPONDENCE

Chair Don England called for correspondence
None

(7) ELECTIONS OF OFFICERS FOR 2019

Tabled until all Board member could be in attendance

(8) APPROVAL OF MINUTES

Chair Don England called for a motion to approve the minutes of 11-14-18 & 12-18-18

Motion by: Girk
Second by: Fescenmeyer
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: Motion: Passed

(9) CLAIMS: FUND 466

Approval of claims 12-14-18, 12-20-18, & 1-4-19

Motion by: Fescenmeyer
Second by: Girk
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(10) APPROVAL TO INCREASE SPENDING LIMITS AND CREDIT CARD LIMITS

General Manager requested that the following credit card limits be increased. Steve Knightley - \$5,000.00, Mike Hayes - \$5,000.00. A request was also made to add a card Jose Luis Lua and Jose Manual Quintana each with a credit limit of \$1,000.00. Additionally the General Manger's spending limit is increased to \$5,000.00 for any single item.

Motion by: Schaupp
Second by: Girk
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

20

(11) APPROVAL OF RESOLUTION 19-01; COLA INCREASES FOR STAFF

General Manager requested that the district staff cola be 2% for 2019 retroactive to 1-1-19. So read and approved.

Motion by: Girk
Second by: England
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(12) MANAGERS REPORT

- a) Staff changes
- b) Website
- c) Pool update

(13) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) Park use / Reservation
- c) Review/update Strategic Plans
- d) Board election of officers
- e) Sewer line proposals

(14) ADJOURNMENT

Director England called for a motion to adjourn the meeting

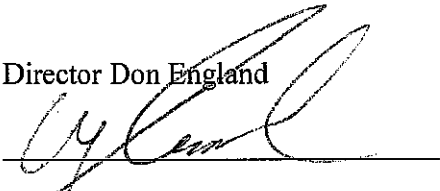
Motion by: Director Colleen Fescenmeyer to adjourn the meeting
Second by: Director Girk

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 7:55 pm.

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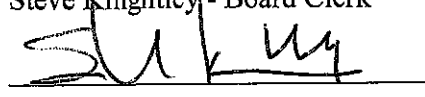
Director Don England



Date:

4/10/19

Steve Knightley - Board Clerk



Date:

4-10-19