



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
SEPTEMBER 11, 2019
MINUTES

(1) CALL TO ORDER

Chair Colleen Fesenmeyer called the meeting to order at 7:10 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charlie Schaupp, Don England, Colleen Fescenmeyer, Anna Girk
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Colin Crerar

Public: One person in attendance

(4) APPROVAL OF AGENDA

Director Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Schaupp approve the agenda

Second by: Director Girk

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

ck

(5) PUBLIC COMMENTS

None

(6) CORRESPONDENCE

Chair Colleen Fescenmeyer called for correspondence
Rate study quote from Stantec was presented

(7) APPROVAL OF MINUTES

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 8-14-19.

Motion by: Director England

Second by: Director Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 Motion: Passed

(8) CLAIMS: FUND 466

Approval of Claims 8-14-19, 8-23-19, 8-30-19, & 9-6-19

Motion by: England

Second by: Girk

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(9) OPEN OF BIDS AND APPROVAL TO AWARD SEWER LINE IMPROVEMENT PROJECT

General Manger opened sealed bids from DR Pipeline \$147,116.00, R&R Pacific Construction \$154,815.00, Broward Builders Inc \$204,206.95, Weber General Engineering Inc \$265,695.00 Argonaut Constructors \$368,399.00, California Trenchless Inc. \$617,975.00. All listed contractors Were qualified and vetted before the bid opening. Discussion followed the opening of the bids and the scheduled start and completed date was not included with the bid. The Board decided to accept the bid from DR Pipeline and award the project conditional of a reasonable complete date before the rainy season. The schedule was verified by the contactor and awarded. Project will start 10/4/19 and end before 10/31/19.

Motion by: Girk

Second by: England

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(10) APPROVAL TO PROCEED WITH 218 AND SEND PUBLIC NOTICE OF RATE INCREASE

General Manger explained the results of the completed rate study and read the public notice. The Board agreed with the rates and requested that the General Manager send a cover letter along with Public Notice explaining why the rates are necessary and give an example of the water charges on the Notice. Once a completed draft was approved by district council, the notices could be mailed. The Public Hearing will be held on November 13, 2019 at the Esparto Fire Department's meeting room at 7:00 p.m.

Motion by: Girk
Second by: England
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(11) REVIEW AND APPROVE STREET LIGHTING RATES BEGINNING 11/1/19

General Manger explained that the current cost monthly per customer is currently \$1.73 and because of increased PG&E power costs, the new rate beginning 11/1/19 will raise to \$2.10 per customer. The Board approved the increase effective 11/1/19 and authorized the General manager to send out notification to customers. This charge is not subject to 218 rules a direct cost past through as approved by distract council.

Motion by: England
Second by: Girk
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(12) MANAGERS REPORT

- a) 218 Rates for next meeting
- b) Upcoming Projects
- c) Main Street update

(13) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Generators for Well 6 & 7
- e) Sewer line proposals

CF

(14) ADJOURNMENT

Director Fescenmeyer called for a motion to adjourn the meeting

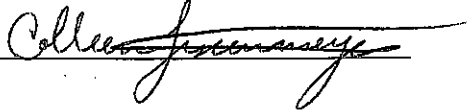
Motion by: Director Girk to adjourn the meeting

Second by: Director England

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

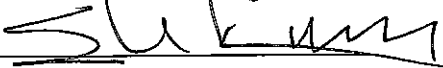
Meeting adjourned at 8:39 p.m.

Director Colleen Fescenmeyer



Date: 10/23/2019

Steve Knightley - Board Clerk



Date: 10/23/19