



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
November 9, 2016
MINUTES

(1) CALL TO ORDER

Chair Charles Schaupp called the meeting to order at 7.05 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Anna Girk, Colleen Fescenmeyer, Don England, Colin Crerar, Charles Schaupp
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Public: Present

(4) APPROVAL OF AGENDA

Chair Charles Schaupp called for a motion to approve the agenda.

Motion by: Director Anna Girk to approve the agenda as presented

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

Chair Charles Schaupp opened public comment –
No public comment

(6) CORRESPONDENCE

Chair Charles Schaupp called for correspondence
No additional correspondence

(7) APPROVAL OF MINUTES

Chair Charles Schaupp called for a motion to approve the minutes of 8-10-16,
9-14-16, 9-28-16 and 10-2-16

Motion by: Director Colin Crerar to approve the minutes of 8-10-16

Second by: Director Don England

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 2 **Motion:** Passed

Motion by: Director Anna Girk to approve the minutes of 9-14-16

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 2 **Motion:** Passed

Motion by: Director Don England to approve the minutes of 9-28-16

Second by: Director Colin Crerar

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 2 **Motion:** Passed

Motion by: Director Anna Girk to approve the minutes of 10-12-16

Second by: Director Colleen Fescenmeyer

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 1 **Motion:** Passed

(8) CLAIMS: FUND 466

Chair Charles Schaupp called for a motion to approve the claims of 10-14, 10-21,
and 11-4 of 2016

Motion by: Director Anna Girk to approve the claims of 10-14, 10-21,
and 11-4 of 2016

Second by: Director Don England

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(9) SCRAP/SALE OF 1988 FORD PICK-UP (NON-OPERATIONAL 11 YEARS, NO BOOK VALUE)

After discussion, Chair Charles Schaupp called for a motion to scrap/sell the described vehicle.

Motion by: Director Colleen Fescenmeyer to scrape/sell the 1988 Ford pick- up truck

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(10) OPEN OF BIDS FOR TESRT WELL #3 AND SELECTION OF CONTRACTOR

Chair Charles Schaupp requested the bids be opened. Two bids were received; Eaton bid for \$62,150.00 and North State Drilling bid for \$124,300.00.

After some discussion it was decided to take the bid from Eaton.

Chair Charles Schaupp called for a motion to accept the Eaton bid.

Motion by: Director Colleen Fescenmeyer to accept the Eaton bid for \$62,150.00

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(11) APPROVAL OF BUDGETED ITEM/USA FENCE AT WELL 3 SHOP SITE

Motion by: Director Colleen Fescenmeyer to approve the budget item for a USA fence at Well 3 shop site.

Second by: Director Anna Girk

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(12) BUDGET UPDATE 7-1-16 TO 9-30-16 (1ST QTR)

7:45 to 7:50: Chair Charles Schaupp called for a short break in session.

(13) WEBSITE AND CUSI AUTO-PAY OPTIONS

Fee to pay online was reduced by CUSI to \$2.50 up to \$100 and 2.5% over \$100

(14) CALPERS UPDATE

Discussion about past managers' health insurance compensation and unfunded liability

(15) MANAGERS REPORT

- a) Building at WWTP update
- b) Parking Lot Update
- c) WWTP pump update

(16) XMAS PARTY SCHEDULING 12/14/16

Michelle will be putting out sign-up sheet for anyone that wants to bring food

(17) FUTURE AGENDA ITEMS

- a) Xmas Party
- b) Almond Festival 2-26-17
- c) Pool Update
- d) MERCSA
- e) Pond tour
- f) CUSI trial
- g) Closed Session
- h) (Lighting and street scape)

Some preliminary discussion was held regarding the Almond Festival.
Chair Charles Schaupp appointed a committee for this event.
Committee: Steve Knightley, General Manager and Director Colleen Fescenmeyer.

(16) ADJOURNMENT

Chair Charles Schaupp called for a motion to adjourn the meeting

Motion by: Director Don England to adjourn the meeting

Second by: Chair Charles Schaupp

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 8:15 pm.

Charles Schaupp – Chair of the Board



Date: 12/14/16

Steve Knightley - Board Clerk



Date: 12/14/16