



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
May 16, 2018
MINUTES

(1) CALL TO ORDER

Chair Don England called the meeting to order at 7:00 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charles Schaupp, Anna Girk, Colin Crerar
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Public: None

(4) APPROVAL OF AGENDA

Director Schaupp acted as Chair and called for a motion to approve the agenda.

Motion by: Director Anna Girk to approve the agenda as presented

Second by: Director Colin Crerar

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

- (5) **PUBLIC COMMENTS**
Director Schaupp opened public comment – none
- (6) **CORRESPONDENCE**
Chair Don England called for correspondence
- a) 2017 Audit was presented and Zach Pelling offered to come and answer any questions. Copies are on the website and on the Board members Dropbox folder. Mention of the changes from last year related to pension reserves.
 - b) Announcement that former General Manger, Ron Loudon, retired in 2010 had passed away April 20, 2018.
- (7) **APPROVAL OF MINUTES**
Chair Don England called for a motion to approve the minutes of 4-25-18
- Motion by:** Director Anna Girk to approve the minutes of 4-25-18
Second by: Director Colin Crerar
Discussion: None
- Vote: Ayes: 3 No: 0 Abstain: Motion: Passed**
- (8) **CLAIMS: FUND 466**
Direct Schaupp called for a motion to approve the claims of 4-20-18, 4-27-18 and 5-2-18
- Motion by:** Director Colin Crerar to approve the claims 4-20-18, 4-27-18 and 5-2-18
Second by: Director Anna Girk
Discussion: None
- Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed**
- (9) **DISCUSS WATER TOWER LEASE TO AT&T – AT&T**
Fire department has decided they want to move forward, but, want a layout drawing. General Manager has sent this to the fire department for them to approve. Discussion followed.
- (10) **APPOINT 2018-2019 BUDGET SUBCOMMITTEE**
Director Schaupp directed director Fescenmeyer and Girk to work on Budget

(11) UPDATE HEALTH INSURANCE POLICY TO INCLUDE NEW

Revised Insurance policy to included new In-liew payment to employees where they are already covered by another policy. The rate will be 33% of the annually demined covered amount.

Motion by: Director Anna Girk to approve the new policy to include in-leiw pay

Second by: Director Colin Crerar

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(11) MANAGERS REPORT

- a) The trees that were breaking and falling have been removed. General Manager is going to get with the County Parks and find out what trees can be planted in place of the ones removed and bring it back to the board.

- b) General Manager will provide SDRMA free login details for accessing training such as AB1234.

- c) Ravine Bar and Grill – Moving forward, Caltrans permit holding up the install date, but, will be installed by the end of June.

(15) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) Board Stipend
- c) Job Description Updates
- d) Review/update Strategic Plans
- e) Park tree/reservations
- f) Gas station
- g) Tower in park for ATT

(16) ADJOURNMENT

Director Schaupp called for a motion to adjourn the meeting

Motion by: Director Colleen Fescenmeyer to adjourn the meeting

Second by: Director Anna Girk

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 8:00 pm.

Director Charlie Schaupp



Date: 7-18-18

Steve Knightley - Board Clerk



Date: 7-18-18