



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
DECEMBER 12, 2018
MINUTES

(1) CALL TO ORDER

: Chair Don England called the meeting to order at 6:00 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charlie Schaupp, Collin Crerar, Don England, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Public: None

(4) APPROVAL OF AGENDA

Director England called for a motion to approve the agenda.

Motion by: Director Fescenmeyer approve the agenda

Second by: Director Crerar

Discussion: Director Girk is out sick

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) **PUBLIC COMMENTS**
Director England opened public comment – none

(6) **CORRESPONDENCE**
Chair Don England called for correspondence
None

(7) **APPROVAL OF MINUTES**
Chair Don England called for a motion to approve the minutes of 11-14-18

The required Directors were not present to vote. Will revisit in January

Motion by: None
Second by: None
Discussion: None

Vote: Ayes: 0 No: 0 Abstain: Motion: Failed

(8) **CLAIMS: FUND 466**

Approval of claims 11-2-18, 11-20-18, 12-3-18, & 12-7-18

Motion by: Fescenmeyer
Second by: Schaupp
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(9) **APPROVAL TO SUBMIT RFP FOR CONSTRUCTION OF SEWER MAIN**

Motion by: Schaupp
Second by: Crerar
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(10) MANAGERS REPORT

- a) None

(11) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) Park use / Reservation
- c) Review/update Strategic Plans
- d) Board election of officers
- e) Sewer line proposals

(12) ADJOURNMENT

Director England called for a motion to adjourn the meeting to the Xmas party

Motion by: Director Colleen Fescenmeyer to adjourn the meeting

Second by: Director Girk

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 6:40 pm.

Director Don England

Steve Knightley - Board Clerk

Date: _____

Date: _____