



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
OCTOBER 21, 2020  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the meeting to order at 7:09 pm.

**(2) PLEDGE OF ALLEGIANCE**

**(3) ROLL CALL**

**Present:**

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(p), England, Girk(p)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: None

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Girk approve the agenda

**Second by:** Director Schaupp

**Discussion:** General Manager requested to reschedule Item 12 (Closed Session)

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

**(6) CORRESPONDENCE**

E-mail from Dan Boatwright to Castle Company about purposed connection fees. Will be brought back as an action item next month for approval.  
Copy of proposal from Stantec for Impact Fee Study  
Yolo Ave water line replacement project plans & specs

**(7) APPROVAL OF MINUTES OF 9/16/2020**

**Motion by:** Fostine  
**Second by:** Schaupp  
**Discussion:** None

**Vote:** Ayes:4 No: 0 Abstain: 1 Girk **Motion:** Passed

**(8) APPROVAL OF CLAIMS**

Approval of Claims for 9/16/20, 9/25/20, 10/2/20, 10/9/20, & 10/16/20

**Motion by:** Girk  
**Second by:** Schaupp  
**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**(9) DISCUSS CONNECTION FEE PROPOSAL AND SCHEUDLE BY CASTLE COMPANIES ON ORCIUOLI PROJECT**

General Manager explained that in 2008 Castle Companies and the ECSD entered into an agreement where Castle would have a credit of \$400,863 against the connection fees against the Orciuoli subdivision. This was outlined in Section 3. We would be drafting up an agreement that will include updated conditions to bring back to the Board next month for approval before the project starts in December.

**(10) CONSIDER PROPOSAL BY STANTEC FOR IMPACT FEE STUDY**

A proposal by Stantec for Water / Sewer connection fees was presented in the amount of \$18,020.00. This fee study would update our connection costs and relative fees based on CIP and future capacity. The Board decided that it would not a benefit at this time since all current and future development project have established or prior negotiated fees. They asked that we revisit this study in the next fiscal year and establish a budget for the study.

**Motion by:** Director Girk  
**Second by:** Director England

**Vote:** Ayes: 0 No: 5 Abstain: 0 **Motion:** Failed

**(11) REQUEST APPROVAL TO POST FORMAL RFP FOR YOLO AVE WATER LINE PROJECT**

General Manager updated the Board on the various meetings held between ECSD, Caltrans, Yolo County, and with the Yocha Dehe Tribe. Yolo Counties legal department is negotiating the financial aspects with the Tribe. The Tribe is also offering development assistance. Once all aspects of the RFP are complete and Caltrans has approved our plans, the General Manger is requesting approval to post the RFP.

Once the financial and development issues are outlined and acceptable to the ECSD General Manager and attorney, the final terms will be presented to the Board for approval.

**Motion by:** Director England

**Second by:** Director Schaupp

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

**(12)** Item was removed from Agenda

**(13) MANAGERS REPORT**

General Manager gave the Board and update on collections, Board members training, Upcoming projects, 2019 Audit will be presented at the next Board meeting.

Special shout out for help of the Esparto Fire Department with help with the tank painting project

**(14) FUTURE AGENDA ITEMS**

Board requested we discuss Xmas party at the next meeting pending Covid restrictions.

**(15) ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting

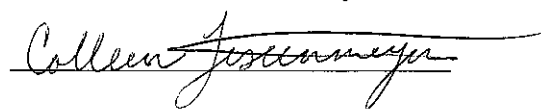
**Motion by:** Director Schaupp made a motion to adjourn the meeting

**Second by:** Director Fostine

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

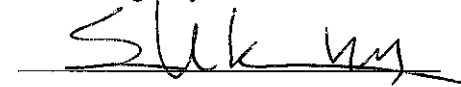
Meeting adjourned at 8:04 p.m.

Director Colleen Fescenmeyer



Date: 12/18/2020

Steve Knightley - Board Clerk



Date: 12/18/2020