



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

SPECIAL MEETING
OCTOBER 28, 2020
MINUTES

(1) CALL TO ORDER

Chair Fescenmeyer called the meeting to order at 7:07 pm.

(2) PLEDGE OF ALLEGIANCE

(3) ROLL CALL

Present:

- Directors: Schaupp (p), Fescenmeyer(p), England, Girk(p)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Fostine

(4) APPROVAL OF AGENDA

Director Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Schaupp approve the agenda

Second by: Director England

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

No Public Present

(6) CORRESPONDENCE

None

(7) CONSIDER ADOPTION OF FOLLOWING JOB DESCRIPTIONS

The General Manager presented Pool, Park, & Field Maintenance Worker level I and II with updated duties before hire of new employee to fill position. It was explained that more specific pool operation duties described.

Motion by: England

Second by: Girk

Discussion: None

Vote: Ayes:4 No: 0 Abstain: 0 Motion: Passed

(8) CONSIDER ADOPTION OF REVISED ECSD 2020 SALARY SCHEDULE

The General Manager presented a revised ECSD 2020 Salary Schedule which updates the descriptions only for the new Pool, Park, & Field Maintenance Worker for level I and II with no changes in pay rates.

Motion by: England

Second by: Girk

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(9) CONSIDER APPROVAL OF EMPLOYER CONTRIBUTION FOR MEDICAL, DENTAL VISION PLANS, AND CASH-IN-LIEU OF BENEFITS EFFECTIVE 1/1/2021

The General Manager presented a proposed COLA increases in Medical, Dental & Vision, and cash-in-lieu rates for 2021 following CalPERS increase in rates.

Motion by: Girk

Second by: Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 (England) Motion: Passed

**(10) DISCUSS AND APPROVE RESOLUTION NUMMBER 20-08
(CALPERS FORM) FIXING THE EMPLOYER CONTRIBUTION FOR MANAGEMENT
EFFECTIVE 1/1/2021**

The General Manager presented a proposed COLA increases in Medical rates for 2021 following CalPERS increase in rates. This resolution must be approved by the Board and submitted to CalPERS.

Motion by: Girk
Second by: Schaupp
Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 (England) Motion: Passed

**(11) DISCUSS AND APPROVE RESOLUTION NUMMBER 20-09
(CALPERS FORM) FIXING THE EMPLOYER CONTRIBUTION FOR
MISCELLANEOUS EMPLOYEES EFFECTIVE 1/1/2021**

The General Manager presented a proposed COLA increases in Medical rates for 2021 following CalPERS increase in rates. This resolution must be approved by the Board and submitted to CalPERS.

Motion by: Girk
Second by: Schaupp
Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 (England) Motion: Passed

**(12) CLOSED SESSION – REVIEW EMPLOYEE RELATED MATTERS WITH BOARD
AS AUTHORIZED BY GOV. CODE SECTION 54597 A (2)**

Closed session began at 7:23pm and ended at 7:45. Employee matters were discussed and direction was given to the General Manager. It was decided that with regards to the employee portion of the health insurance that was under deducted in prior periods that this amount would be written off and any over deduction of amounts would be refunded on the next regular payroll check dated 11/13/2020.

(13) ADJOURNMENT

Director Fescenmeyer called for a motion to adjourn the meeting

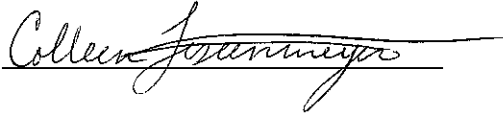
Motion by: Director Girk made a motion to adjourn the meeting

Second by: Director England

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

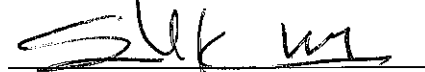
Meeting adjourned at 7:46 p.m.

Director Colleen Fescenmeyer



Date: 12/18/2020

Steve Knightley - Board Clerk



Date: 12/18/20