

**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

SPECIAL MEETING
NOVEMBER 30, 2020
MINUTES

(1) CALL TO ORDER

Chair Schaupp called the special meeting replacing the regular to order at 2:00 pm.

(2) PLEDGE OF ALLEGIANCE

(3) ROLL CALL

Present:

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(p), England, Girk(p)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: England

(4) APPROVAL OF AGENDA

Director Schaupp called for a motion to approve the agenda.

Motion by: Director Girk approve the agenda

Second by: Director Fostine

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

No Public Present

(6) CORRESPONDENCE

A: Draft MOU between ECSD / Yocha DeHe Wintun Nation

(7) APPROVAL OF MINUTES OF 10/21/2020

Director Fescenmeyer arrived at 7:11pm and took over as Chair

Motion by: Girk

Second by: Fostine

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(8) APPROVAL OF MINUTES OF SPECIAL BOARD MEETING 10/28/2020

Motion by: Girk

Second by: Fescenmeyer

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 Fostine **Motion:** Passed

(9) APPROVAL OF CLAIMS

Approval of Claims for 10/29/2020, 11/6/2020, & 11/13/2020

Motion by: Girk

Second by: Fostine

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(10) CONSIDER APPROVAL OF THE 2018-19 ANNUAL AUDIT

The General Manager presented the audit and explained that if any of the Board members would like to have the Auditor present or ask any questions regarding the audit, he would take the questions and table the approval until the next agenda. The Board decided they were happy with the audit and felt comfortable approving it as presented.

Motion by: Director Girk

Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(11) CLOSED SESSION TO REVIEW EMPLOYEE RELATED MATTERS AS AUTHORIZED BY GOV. CODE SECTION 54597 A (2)

(12) No action was taken in closed session

(13) CONSIDER APPROVAL OF CONNECTION FEES AND SCHEDULE FOR CASTLE COMPANIES ON ORCIUOLI PROJECT

General Manager presented proposed connection fee for Orciuoli Project and requested Board Approval for special rates because of credit from prior development as per 2008 development Agreement.

Motion by: Director Girk
Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(14) CONSIDER APPROVAL OF PUBLIC FUNDS DEPOSIT AGREEMENT WITH BANK OF THE WEST

General Manager presented a document for signature from Bank of the West and indicated he had Spoken to Yolo County Treasurer and they suggested it was a normal agreement and it would Require Board approval to execute. General Manager is authorized to sign this and future Such agreements as required.

Motion by: Director Girk
Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(15) CONSIDER APPROVAL OF JOB DESCRIPTION FOR OPERATIONS SUPERVISOR

General Manager presented an updated Operations Supervisor job description for approval

Motion by: Director Girk
Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

(16) CONSIDER APPROVAL OF REVISED ECSD 2020 SALARY SCHEDULE TO INCLUDE THE APPROVED OPERATIONS SUPERVISOR POSITION

Motion by: Director Girk
Second by: Director Fescenmeyer

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

- (17) **REVIEW CALPERS 2021 HEALTH PREMIUMS**
- (18) **REVIEW WOLFPACK INSURANCE SERVICES 2021 DENTAL AND VISION PREMIUMS**
- (19) **UPDATE BOARD ON CALTRANS YOLO AVE WATER LINE PROJECT**

General Manager updated the Board on the changes suggested in MOU with the Tribe. L&M are continuing with the changes to the water main and hydrant locations due to conflicts with the other relocations and discovered sub-structures. There will be additional costs from L&M presented at the next Board meeting for approval for the costs related to these changes.

(20) **MANAGERS REPORT**

General Manager gave the Board and update on collections, Board members training, Upcoming projects.

(21) **FUTURE AGENDA ITEMS**

Board requested we discuss we do something for the employees in place of the Christmas party.

(22) **ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting

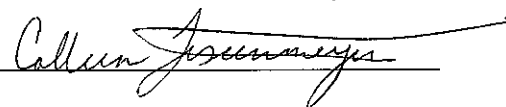
Motion by: Director Schaupp made a motion to adjourn the meeting

Second by: Director Fostine

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 3:04 p.m.

Director Colleen Fescenmeyer



Date: 12/18/2020

Steve Knightley - Board Clerk



Date: 12/18/20