



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
FEBRUARY 17, 2021
MINUTES

(1) CALL TO ORDER

Chair Fescenmeyer called the regular meeting to order at 7:07 pm.

(2) PLEDGE OF ALLEGIANCE

(3) ROLL CALL

Present:

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(p), England (p), Girk(p)
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

(4) APPROVAL OF AGENDA

Director Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Girk to approve the agenda

Second by: Director England

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(5) PUBLIC COMMENTS

No Public Comments

(6) CORRESPONDENCE

No Correspondence

(7) APPROVAL OF MINUTES OF 12/16/2020

Motion by: Director Girk to approve the 12/16/2020 minutes

Second by: Director Schaupp

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 1 (England) **Motion:** Passed

APPROVAL OF MINUTES OF 01/20/2021

Motion by: Director Fostine to approve the 01/20/2021 minutes

Second by: Director Schaupp

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 1 (Girk) **Motion:** Passed

(8) APPROVAL OF CLAIMS

Approval of Claims for 01/27/2021 and 02/05/2021

Motion by: Director England to approve claims

Second by: Director Girk

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(9) ELECTION OF OFFICERS OF THE BOARD FOR 2021

Motion by: Fostine

Second by: Schaupp

Discussion: A nomination was made for Don England as Chair and for Colleen Fescenmeyer as Vice Chair. Vote was taken and it was agreed that Director England would be Chair and Director Fescenmeyer would be Vice Chair.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(10) MUNICIPAL SERVICE REVIEW ADOPTED BY LAFCO 01/28/2021

Discussion: General Manager provided a summary of the findings and recommendations from the Municipal Service Review as well as plans to address recommendations. There were no questions.

(11) DISCUSS PROPOSALS FOR REFUNDING 2008 USDA WATER AND WASTEWATER CERTIFICATES OF PARTICIPATION FROM:

- A. W.J. FAWELL CO.**
- B. HOLMAN CAPITAL**

Discussion: General Manager provided an overview of the current USDA Loan. Current rate just over 4% and requirement for 10% reserve. General Manager also provided an overview of each potential funding partner and proposals. Refinancing would save approximately \$600,000. Funds currently used to meet USDA required reserve could be used to pay down loan and reduce time to repay loan or could be used to fund projects.

(12) APPROVE REFUNDING 2008 USDA WATER AND WASTEWATER CERTIFICATES OF PARTICIPATION AND AUTHORIZE GENERAL MANAGER TO NEGOTIATE TERMS AND CONDITIONS AND BRING BACK FINAL RESOLUTION TO PROCEED.

Motion by: Schaupp

Second by: Girk

Discussion: Based on discussion from Item# 11 above, it was agreed to pursue options to refinance the USDA loan. General Manager will negotiate terms and conditions and bring final resolution back to board.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: All Passed

(13) DISCUSS AND APPROVE 2020 – 2021 BUDGET REVISION

Motion by: Girk

Second by: Fescenmeyer

Discussion: General Manager explained key drivers for budget revisions including reduced income due to not charging penalties and interest during COVID. Board found explanations for each change to be helpful and transparent.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: All Passed

(14) DISCUSS 2021 – 2022 BUDGET AND ASSIGN BUDGET COMMITTEE TO BEGIN 2021 – 2022 BUDGET PROCESS

Motion by: Girk

Second by: Fescenmeyer

Discussion: Director Fescenmeyer and Director Fostine were appointed to the budget committee and will begin the 2021-2022 budget process.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: All Passed

(15) MANAGERS REPORT

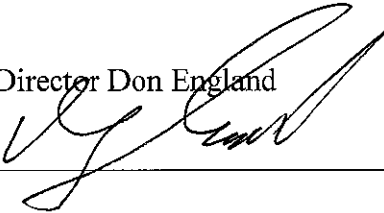
- A. Paycheck Protection Program (PPP) Loan Forgiveness
- B. Detention Basins' Budget
- C. Sewer Line Improvements
- D. Upcoming Projects (RISE, Story, & Orciuoli)
- E. Pool & Parks' Update

(16) FUTURE AGENDA ITEMS

- A. Meter & SCADA Updates
- B. Review / Update Strategic Plans
- C. Sewer Line Mapping
- D. Street Light Ownership/Yolo Avenue
- E. Impact Fund Projects
- F. Signs for Detention Area
- G. USDA Refinance
- H. AMI Equipment

Meeting adjourned at 9:03 p.m.

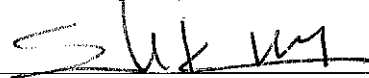
Director Don England



Date:

3/17/21

Steve Knightley - Board Clerk



Date:

3/17/21