



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
MAY 19, 2021  
MINUTES

**(1) CALL TO ORDER**

: Chair England called the regular meeting to order at 7:04 pm.

**(2) PLEDGE OF ALLEGIANCE**

**(3) ROLL CALL**

**Present:**

- Directors: Schaupp, Girk, Fescenmeyer, England
- General Manager and Board Clerk: Steve Knightley

**Absent:**

- Directors: Fostine

**(4) APPROVAL OF AGENDA**

Director England called for a motion to approve the agenda.

**Motion by:** Director Girk motioned to approve the agenda

**Second by:** Director Fescenmeyer

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Comments

(6) **CORRESPONDENCE**

No correspondence shared

(7) **APPROVAL OF MINUTES FROM 04/21/2021 REGULAR BOARD MEETING**

**Motion by:** Director Fescenmeyer motioned to approve the minutes from 04/21/2021

**Second by:** Director to Schaupp

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 1 - Girk **Motion:** Passed

(8) **APPROVAL OF CLAIMS**

Approval of Claims for 04/16/2021, 04/21/2021, 04/22/2021, 04/30/2021, 05/06/2021, and 05/13/2021

**Motion by:** Director Girk motioned to approve claims

**Second by:** Director Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(9) **FINANCIAL UPDATE YTD BUDGET VS. ACTUAL**

**Discussion:** General Manager, Steve Knightley, shared updates on the district finances including Balance Sheet, Profit and Loss Budget to Actual, and Check Register.

Director Schaupp asked if the level of detail on the check register could be considered sharing of private information. General Manager, Steve Knightley, said it was not and that this information is part of transparency for LAFCO.

(10) **2019-2021 FINANCIAL AUDIT**

**Motion by:** Director Fostine motioned to approve the 2019-2020 Audit

**Second by:** Director Fescenmeyer

**Discussion:** Need to amend this agenda item to be a discussion and action item to approve Financial Audit. Motion to approve the audit is contingent upon review and approval from legal counsel to amend the agenda.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(11) DISCUSS AND APPROVE RESOLUTION 21-04 AUTHORIZING REQUEST FOR COLLECTION OF CHARGES ON TAX ROLL**

**Motion by:** Director Fostine motioned to approve Resolution 21-04

**Second by:** Director Girk

**Discussion:** General Manager Steve Knightley provided a summary of the resolution and why it was needed. There was no additional discussion.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(12) MANAGERS REPORT**

**A. Well 1 Update**

- a. ECSD portion of work completed. Well has been purged and tested and is back in service.
- b. R&R Pacific will be tying into new water line which will require a shutoff for approximately 12 hours and will affect approximately 35 people, all of whom have been notified within required time frame.

**B. USDA Loan Update**

- a. POS to be completed by end of the week. If complete, will need to have special meeting to review POS and 2 additional resolutions to enable moving forward with S&P rating for bonds.

**C. New Sub-Developments**

- a. Orciouli project moving forward.
  - i. Will be boring under Winters canal for pipes and lines
- b. Story project likely to start in August
- c. El Moderna likely to start in July
- d. RISE – no update but expect to start soon

**(13) FUTURE AGENDA ITEMS**

**A. 2021 – 2022 Budget**

**B. Resolution 21-05 Authorizing the Release of Restricted USDA Waste Water Funds to Establish Bond Reserve with Bank of New York Mellon Trust Co.**

**C. Resolution 21-06 Authorizing the Release of Restricted USDA Waste Water Funds to Establish Bond Reserve with Bank of New York Mellon Trust Co.**

**D. Add back future agenda items from prior agendas that have not been addressed.**

(14) ADJOURNMENT

**Motion by:** Director Schaupp

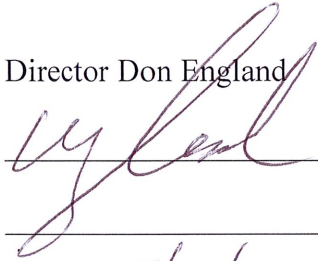
**Second by:** Director Fescenmeyer

**Discussion:** None

**Vote:** Ayes: 4      No: 0      Abstain:      **Motion:** Passed

Meeting adjourned at 7:30 p.m.

Director Don England



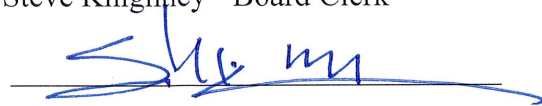
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Date:

7/7/21

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Steve Knightley - Board Clerk



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Date:

6/30/21

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