



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
JANUARY 20, 2021  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the regular meeting replacing the regular to order at 7:04 pm.

**(2) PLEDGE OF ALLEGIANCE**

**(3) ROLL CALL**

**Present:**

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(p), England (p), Girk(a)
- District Counsel: Tom Barth(p)
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Girk

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Fostine approve the agenda

**Second by:** Director England

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

**(6) CORRESPONDENCE**

Schaupp discussed the Board meeting from Groundwater agency meeting  
General Manager updated Board on Capay Valley Vision meeting for support of additional funding  
For Esparto central park

**(7) APPROVAL OF MINUTES OF 12/16/2020**

**Motion by:**

**Second by:**

**Discussion:** Minutes were not properly posted and action was postponed until February meeting

**Vote:** Ayes: 0 No: 0 Abstain: 0 Motion: Failed

**(8) APPROVAL OF CLAIMS**

Approval of Claims for 12/18/20, 1/6/21, 1/8/21, and 1/15/21

**Motion by:** Fostine

**Second by:** Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**(9) AUTHORITY FOR GENERAL MANAGER TO NEGOCIATE AND CONTRACT WITH THE YOCHA DEHE WINTUN NATION AND YOLO COUNTY REGARDING MOU FOR FIANCING OF YOLO AVE WATER LINE IMPROVEMENTS ON YOLO AVE**

**Motion by:** Fostine

**Second by:** Schaupp

**Discussion:** General Manager explained the terms offered by Yocha Dehe and by Yolo County. Tom Barth updated the Board on the progress and that the funds offered by both parties would be considered a loan. Each of the Board member spoke and collectively they decided to not proceed with taking the loan to improve the water line, rather to reduce the project to resolving the conflicts at this time.

**Vote:** Ayes: 0 No: 4 Abstain: 0 Motion: Failed

- (10) **AUTHORIZE LAUGENHOUR & MEIKLE TO PROCEED AT THE COST OF \$12,640.00 TO PREPARE AN ALTERNATE SET OF PLANS TO COMPLETE THE MINIMUM AMOUNT OF WORK ON YOLO AVE WATERLINE TO RESOLVE CONFLICTS WITH CALTRANS WORK.**

**Motion by:** Schaupp  
**Second by:** Fostine  
**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

- (11) **DISCUSS AND APPROVE ADOPTION OF NEW AND UPDATED BOARD POLICIES**

Policy #2150 Reserve Policy (New Policy)  
Policy #3116 Employee Status (Replaces Current Policy #2003)  
Policy #3490 Vacations (Replaces Current Policy #2020)  
Policy #3506 Health & Welfare Benefits (New Policy)

**Motion by:** Schaupp  
**Second by:** Fostine  
**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: All Passed**

- (12) **DISCUSS AND APPROVE RESOLUTION #21-01 ESTABLISHING RULES AND REGULATIONS RELATING TO DISTRICT UNRESTRICTED RESERVES**

**Motion by:** Fostine  
**Second by:** Schaupp  
**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

- (13) **DISCUSS AND APPROVE CONTINUATION OF WAVING INTEREST AND PENALTY CHARGES DUE TO COVID 19.**

The General Manager will reinstate interest and penalty charges when deemed appropriate.

**Motion by:** Fostine  
**Second by:** Schaupp  
**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(14) MANAGERS REPORT**

General Manager gave the Board and update on the PPP Loan Forgiveness, 2020/21 Budget Revision, Refinance USDA of the Loans, board meeting compliance training, upcoming projects, and pool & parks update.

**(15) FUTURE AGENDA ITEMS**

2020/21 Budget Revision, Board office elections, Strategic Plan, Sewer line mapping, & Impact Fund Projects

**(16) ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting

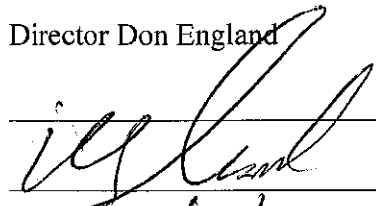
**Motion by:** Director Schaupp made a motion to adjourn the meeting

**Second by:** Director Fostine


**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 9:03 p.m.

Director Don England

  
\_\_\_\_\_  
Date: 3/5/21

Steve Knightley - Board Clerk

  
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Date: 3/5/21