



**REGULAR BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
OCTOBER 20, 2021
MINUTES**

1. **Call to Order**

Chair England called the regular meeting to order at 7:04 PM

2. **Pledge of Allegiance**

3. **Roll Call**

Present

- Directors: England, Fescenmeyer, Girk, Schaupp, Scott
- Assistant General Manager and Board Clerk: Jose M. Quintana

4. **Approval of Agenda**

Director England called for a motion to approve the agenda.

Motion by: Director Girk motioned to approve the agenda

Second by: Director Fescenmeyer

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

5. **Public Comment**

No Public Comment

6. **Correspondence**

Director Schaupp reported that the Groundwater Sustainability board is forming a special committee for state groundwater regulation and usage. Madison CSD will be participating on this committee.

7. **Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic.**

Motion by: Director Girk

Second by: Director Fescenmeyer

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

8. **Approval of Minutes from 09/01/2021 Special Board Meeting**

Motion by: Director Girk

Second by: Director Fescenmeyer

Discussion: None

Vote: Ayes: 3 – Girk, Fescenmeyer, England No: 0 Abstain: 2 – Scott, Schaupp Motion: Passed

9. **Approval of Minutes from 09/15/2021 Scheduled Board Meeting**

Motion by: Director Girk
Second by: Director Schaupp
Discussion: None

Vote: Ayes: 3 – Girk, England, Schaupp **No:** 0 **Abstain:** 2 – Fescenmeyer, Scott **Motion:** Passed

10. **Approval of Claims 09/16/2021, 09/23/2021, 09/30/2021, 10/07/2021**

Motion by: Director Girk
Second by: Director Schaupp
Discussion: Need to have all board members come into ECSD to initial all claims packages.

Vote: Ayes: 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

11. **Financial Update YTD Budget vs. Actual**

Assistant General Manager Manuel Quintana provided a brief Financial Update. Equipment and Maintenance is a bit higher than expected for this point in the year due to unexpected vehicle repair including replacement of stolen catalytic converters and repair of glow plugs on diesel truck. Postage and Insurance look high but were pre-paid for the year, so all is on track.

Manuel also noted that we have improved lighting in the yard to help prevent further theft.

12. **Assign Hiring Committee for General Manager Position**

Director Fescenmeyer and Director Scott were assigned to make up the hiring committee.

13. **Approval of Resolution 21-09 Authorizing the Grant Application, Acceptance and Execution for the Esparto Water Supply Reliability and Wastewater Recycling Project**

Motion by: Director Fescenmeyer
Second by: Director Girk
Discussion: \$100 million in grants are available for small community water systems affected by the drought. ECSD would like to seek funds to assist with building a water recycling plant, new well, pump and boosters. The county is helping fund a grant writer to assist in preparing the grant request. The recycled water would be used to irrigate Tuli Mem and possibly Esparto Central Park.

Vote: Ayes: 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

14. **Approval to Open Bidding Process for Replacement of Water Pressure Tank**

Motion by: Director Girk
Second by: Director Schaupp
Discussion: We have 3 hydro-pneumatic pressure tanks to help maintain pressure in the system. Recent inspections showed that one tank has a small hole and corrosion. This tank has been taken off line. Recommendation from inspection was to replace this tank. We will need to seek bids.

Vote: Ayes: 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

15. **Managers' Report**

A. Drought Update

- a. Static water levels have balanced and are starting to recharge. Less demand as weather changes and water demand decreases.

B. New Sub-Developments

- a. Story Development – in process of working on the conditions of agreement with the county.
- b. Do not think that Story or Orciouli will start this year as we are moving into winter
- c. Orciouli – just received plans back from county with comments. There are a few items which need to be reviewed and updated on the plans.

- C. Detention Ponds Maintenance
 - a. Some concerns with detention pond maintenance since MERCSA was dissolved and ECSD took on maintenance of the ponds.
 - b. Discussion with county on maintenance agreements
 - i. One time funding to manage trees in the Parker Place/Bruno detention basin
 - ii. County would like to fund a consultant to fund a prop 218 study to determine proper funding required for maintenance
 - iii. County would like to deed the property to ECSD and transfer all ownership and maintenance to ECSD
 - iv. This would be an opt out 218, majority would have to vote yes for this to pass. Concerns that a prop 218 increase would not pass and we will not have funds to maintain.
 - v. Also concerns with OHV's entering the detention basins. May want to fence the detention ponds to reduce unauthorized use and potential liability.
 - c. Director England recommended that we add this to a future agenda.
- D. Board Terms and Vacancies
 - a. Terms expire for Director England and Director Girk in December 2021
 - b. We do not currently have candidates
 - c. Manuel has already consulted county elections regarding the process and they recommended reviewing with legal counsel. Manuel has reached out and will report back with guidance.
- E. Compliance Training Updates
 - a. Manuel provided an update on board member compliance training completion.

16. **Future Agenda Items**

- A. RISE Community Center
- B. Salary and Benefits Contributions Schedules
- C. Holiday Party
- D. Almond Festival 2022


17. **Adjournment**

Motion by: Director Girk
Second by: Director Fescenmeyer

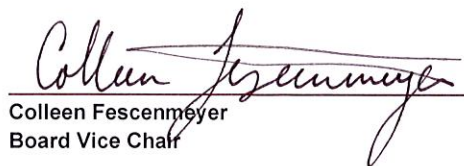
Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

Meeting was adjourned at 7:52 PM.



 Jose Manuel Quintana
 General Manager & Clerk to the Board



 Colleen Fescenmeyer
 Board Vice Chair

Note: Chair Don England will be moving and not available to sign documents after this meeting, thus Vice Chair Fescenmeyer will be acting chair in the absence of the Chair.