



**ESPARTO COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTOR'S MEETING**

**DECEMBER 15, 2021
MINUTES**

1. CALL TO ORDER

Vice Chair Fescenmeyer called the meeting to order at 7:11 pm.

2. ROLL CALL

Directors Present: Fescenmeyer, Schaupp, Scott

Directors Absent: Girk

Also Present: Manuel Quintana, Assistant General Manager and Board Clerk

3. RENEW AUTHORIZATION FOR REMOTE (TELECONFERENCE/VIDEOCONFERENCE) MEETINGS

Renew authorization for remote (teleconference/videoconference) meetings by finding, Government Code section 54953(e)(3), that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion by: Director Schaupp

Second by: Director Scott

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

4. ADOPTION OF CURRENT AGENDA

Motion by: Director Schaupp motioned to approve the agenda

Second by: Director Fescenmeyer

Discussion: Move Item 3 "ROLL CALL" to Item 2, before "RENEW AUTHORIZATION FOR REMOTE (TELECONFERENCE/VIDEOCONFERENCE) MEETINGS"; and move Item 8 "PUBLIC COMMENT" to Item 5, before "ADOPTION OF MINUTES FOR 11/17/2021 REGULAR BOARD MEETING".

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

5. PUBLIC COMMENT

None

6. ADOPTION OF MINUTES FOR 11/17/2021 REGULAR BOARD MEETING

Unable to approve due to lack of quorum. Move to next regular meeting.

7. ADOPTION OF MINUTES FOR 11/23/21 SPECIAL BOARD MEETING

Motion by: Director Schaupp

Second by: Director Scott

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

8. **APPROVAL OF CLAIMS**

Approve claims from: 11/12/2021, 11/18/2021, 12/2/2021, 12/9/2021

Motion by: Director Schaupp

Second by: Director Scott

Discussion: None

Ayes: 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Asst. GM, Manuel Quintana, provided an update that the Capay Valley Health Clinic has started construction. ECSD has completed upgrading the water main running from Tuli Mem to the Capay Valley Health Clinic, increasing the line from 6" to 8".

Director Schaupp provided an update from the Groundwater Board that a draft proposal for water use in Yolo county has been prepared. They are hoping to approve in January or February. Additional community input may be needed but expecting this to be approved.

Director Fescenmeyer attended the local community Children's Shopping day at the VFW. It was a nice, well attended event.

10. **RETURNING TO IN PERSON BOARD MEETINGS**

Assistant GM, Manuel Quintana, recommended that we consider returning to in-person board meetings. He noted that the board could also consider a hybrid option in which the Board of Directors would meet in person and have public participate via Zoom. Quintana shared guidance regarding teleconference meeting requirements and opportunity for public participation.

Director Fescenmeyer and Schaupp were comfortable with returning to in-person. Director Schaupp mentioned that masks may be required.

Director Schaupp recommended that we prepare guidelines for hybrid meeting and discuss in January.

11. **ALMOND FESTIVAL**

Potential options of what the board would like to share with the public, including water conservation, leak detection, and other general information was discussed. Director Schaupp recommended that the newly selected General Manger come to the board in January with a proposal.

12. **MANAGERS' REPORT**

A. Board Elections

- a. Asst. GM Quintana obtained information from the Yolo County Elections office that the terms of two ECSD board positions will expire on the first Thursday in the month of December 2021 following the general election. Legal counsel has confirmed that any board members currently in those positions may remain in those positions until the position is filled. This means that Director Girk may remain on the board until the election is completed. Director Schaupp requested the election code which references allowing board members to remain in seat past term. Asst. GM Quintana confirmed that he would follow up with legal counsel to obtain the information requested.
- b. Asst. GM Quintana has been in contact with our District Supervisor, Angel Barajas, and the Yolo County Registrar's office to discuss initiating an election for the ECSD.
- c. Director Schaupp notified the board that he would not be available for the regular scheduled board meeting in February and would not be available for the month of May, and that if there were items where his vote was needed, this would need to be taken in to consideration for scheduling.

- B. New Sub-Developments
 - a. Orciouli Sub-Development: No updates
 - b. Story Sub-Development: Yolo County Board of Supervisors extended the expiration date from December 31, 2021 to December 31, 2023.
- C. Yolo Ave Update
 - a. All underground utility relocation has been completed. Waiting for Cal Trans to start with storm drain upgrades and then will move on to sidewalks, curbs and gutters.
 - b. All utilities have been potholed and are ready for next steps.

13. **FUTURE AGENDA ITEMS**

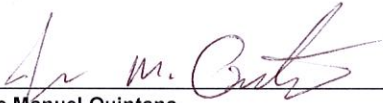
- A. Board Chair and Vice Chair
- B. Standing Committees
- C. Approve 11/17/2021 Regular Meeting Minutes

14. **ADJOURN**

Motion by: Director Schaupp
Second by: Director Fescenmeyer
Discussion: None

Note: A vote was not formally called, however, there was no disagreement, thus considering motion passed through unanimous agreement.

Meeting was adjourned at 7:36 pm.



Jose Manuel Quintana
General Manager & Clerk to the Board



Colleen Fescenmeyer
Board Vice Chair