



**ESPARTO COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTOR'S MEETING
FEBRUARY 16, 2022
MINUTES**

1. CALL TO ORDER

Vice Chair Fescenmeyer called the meeting to order at 7:02 PM

2. ROLL CALL

Directors Present: Fescenmeyer, Girk, Schaupp, Scott

Also Present: Manuel Quintana, Assistant General Manager and Board Clerk

3. RENEW AUTHORIZATION FOR REMOTE (TELECONFERENCE/VIDEOCONFERENCE) MEETINGS

Renew authorization for remote (teleconference/videoconference) meetings by finding, Government Code section 54953(e)(3), that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

Motion by: Director Girk

Second by: Director Scott

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. ADOPTION OF CURRENT AGENDA

Motion by: Director Girk

Second by: Director Scott

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

5. PUBLIC COMMENT

Larry Kieny, 17013 Antelope Street, shared that his house sits on the corner of Grafton and Antelope where duplexes were built next door. When they hooked everything up for the duplexes, his residence was connected to the duplexes. This was not known until the duplex owners had water shut off to install sprinklers and this also shut Mr. Kieny's water off. When meters were installed, the line configuration went through his property, around neighbors and back to his residence in the back. His sewer clean out was also installed backwards in his backyard. Sewer and water are both in one trench. Mr. Kieny does not have permission to access these lines through his neighbor's property. Mr. Kieny is working with GM Quintana to resolve the problem. He just wanted to make the board was aware that he is working through this issue with the GM. Mr. Kieny confirmed that his meter was only metering his own water usage.

6. COMMITTEE MEMBER AND DIRECTOR REPORTS

GM Quintana shared that YSGA has reached out to Esparto to report water production form late October 2018 – Sept 2020.

Director Schaupp shared that YSGA has reported that unless we receive quite a bit more rain, there will be no release of water from Clearlake or Indian Valley Reservoir. This will have a significant impact on our groundwater as farmers will need to pull water from wells which will impact ECSD's available groundwater.

7. **ADOPTION OF MINUTES FOR 11/17/2021 REGULAR BOARD MEETING**

Motion by: Director Girk

Second by: Director Scott

Discussion: Director Schaupp abstained as he was not present for the 11/17/2021 meeting.

Ayes: 3 **No:** 0 **Abstain:** 1 **Motion:** Passed

8. **ADOPTION OF MINUTES FOR 01/19/2022 REGULAR BOARD MEETING**

Motion by: Director Scott

Second by: Director Schaupp

Discussion: Director Girk abstained as she was not present for the 1/19/2022 meeting.

Ayes: 3 **No:** 0 **Abstain:** 1 **Motion:** Passed

9. **APPROVAL OF CLAIMS**

Approve claims from: 1/20/2022, 2/03/2022, 2/09/2022

Motion by: Director Girk

Second by: Director Scott

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

10. **RETURNING TO IN-PERSON BOARD MEETINGS WITH PUBLIC OPTION VIA ZOOM**

Consider option of hybrid in-person/virtual board meetings where board members would meet in-person and public able to attend via Zoom.

Motion by: Director Fescenmeyer motioned to return to in person board meetings, with an option to attend via Zoom, beginning in April 2022.

Second by: Director Scott

Discussion: GM Quintana noted that if there are technical difficulties and public loses connection to the meeting due to service on ECSD's end, then we must pause the meeting until public has been able to join again. Office internet service is all fiber and not wireless, so this should help with service.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

11. **APPROVE RESOLUTION NO. 22-02 AUTHORIZING BANK AND FINANCIAL ACCOUNT SIGNATORIES**

Resolution No. 22-02 will authorize the new Board Chair, Vice Chair and General Manager to be financial account signatories and will replace prior signatory authorizations.

Motion by: Director Girk

Second by: Director Scott

Discussion: Need to update signatories as Board Chair and Vice Chair changed in January 2022.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

12. **FINANCIAL UPDATE**

GM Quintana shared financial reports through 2nd quarter. He highlighted the Profit and Loss Budget vs Actual to demonstrate where we are relative to budget for the year. There were no questions.

13. **APPROVAL TO OPEN BIDDING PROCESS FOR CAPITAL PROJECTS**

A. Well 1 Swedge

a. Well 1 was rehabbed last fiscal year and hooked up to SCADA. During this process it was found that there were perforations in the casing. These need to be repaired.

B. Slip Lines – Fremont St.

- a. Sections of sewer line from Robin to Redwing and Redwing to the invert just before the slough are currently clay pipe. There is quite a bit of tree root intrusion just before the slough. We need to slip line to prevent future root intrusion, particularly as the new Community Center will also be tying into these lines.
- b. Director Schaupp noted that there may be a need to slip line sewer lines near his residence as there are root intrusions in that area. He noted that we may want to review these lines quickly before sidewalks on Yolo Ave. are finished, covering these lines.

C. Test Well

- a. There are tentative plans to put in a new well near the Orciouli development. We need to drill a test well to determine if this is an appropriate site for a new well.

Motion by: Director Girk
Second by: Director Schaupp
Discussion:

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

14. MANAGERS' REPORT

A. Main Street Update

- a. Storm drains completed. Vanguard construction is working on the forms for concrete sidewalks and has just started pouring concrete.
- b. There were 3 service lines hit by contractors: Post office service line, gym service line next to the post office, and service line on Yolo Avenue near Director Schaupp's residence, across from the High School. The line by Director Schaupp's residence was due to negligence by the contractor's as they did not pothole properly to locate the service lines. ECSD will be contacting USA to pursue recovering cost to repair these lines from the contractor.

B. Project Update

- a. Completed install of new 2" line for new pre-school. Will be setting concrete for sidewalk and gutter plan in next few days.
- b. Have completed raising a fire hydrant on Yolo Ave. in front of the Post Office as Vanguard will be raising the sidewalk.
- c. There is a hydrant leaking near the Supermarket. We will need to shut down that main and install an auxiliary valve so that we can isolate the hydrant and make necessary repairs.
- d. The operators will be jetting sewer lines. ECSD just became aware that the line near the Ravine on Sixteen is having back-up issues. There is not enough flow through this line to push debris through. This will be on the hot-spot list which gets cleared regularly.
- e. ECSD will have a booth at the Almond Festival both Saturday and Sunday.

15. FUTURE AGENDA ITEMS

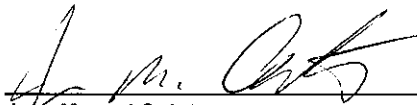
A. FY 2021-2022 Budget Revision

16. ADJOURN

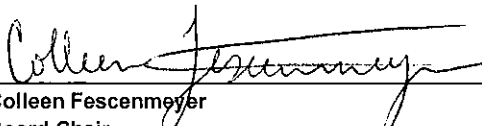
Motion by: Director Girk
Second by: Director Scott
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting was adjourned at 7:44 PM.



 Jose Manuel Quintana
 General Manager & Clerk to the Board



 Colleen Fescenmeyer
 Board Chair

