

REGULAR BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
AUGUST 17, 2022
MINUTES

CALL TO ORDER

The meeting was called to order by Director Schaupp at 7:06 PM.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

Directors Present: Forzaglia, Harden, Schaupp

Directors Absent: Fescenmeyer, Scott

Also Present: Manuel Quintana, General Manager and Board Clerk

3. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

4. **PUBLIC COMMENT**

None

5. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Director Schaupp has a groundwater Sustainability meeting coming up on September 20, 2022.

GM Quintana attended the Esparto Citizens Advisory Committee meeting in September. Yolo County brought forth new regulations that they want to put in for solar and broadband towers. The county has also received funding from Prop 68 to put in a new playground structure at Central Park and shade over the picnic benches. Director Schaupp recommended a wooden pergola with vines. The county is looking for support from the community to potentially do fund raising to help with these projects. There is also consideration of lighting the shade structure. Director Schaupp recommended exploring solar lighting. The county also stated that sidewalk and alley maintenance is not the responsibility of the county. Sidewalk maintenance, not including along State Highway 16 (Yolo Ave.), is the responsibility of the owner of property that is adjacent to the sidewalk. If the Esparto Citizens Advisory Committee would like to consider maintenance, there would need to be a Prop 218 to fund.

6. **ADOPTION OF MINUTES FOR 7/20/2022 REGULAR BOARD MEETING**

Review and approve minutes for the 7/20/2022 Special Board Meeting

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

7. **APPROVAL OF CLAIMS**

Approve claims from: 7/21/22, 7/28/22, 8/4/22, 8/9/22

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

8. **BOARD MEMBER RESOURCES CSDA**

Excellent resources for board members available through CSDA

- [Special District Board Member Handbook](#)
- [Board Member/Trustee On-Demand Webinars Bundle:](#)
 - Brown Act Refresher and Updates
 - Completing Your Form 700
 - General Manager Evaluations
 - Good Governance
 - Who Does What? Best Practices in Board/Staff Relations
 - Board Member and District Liability Issues 2022
 - How and Why Special Districts Should Be Involved in LAFCO
 - Prudently and Proactively Managing Pension Liabilities
 - Rules of Order Made Easy!
 - The Critical Nature of Communications in the Public Agency.

9. **MANAGERS' REPORT**

A. 2022 CIPP Project Update

a. Completed July 27

B. Current Groundwater Levels

a. Static Well Levels monitored on same dates in August:

2019	2020	2021	2022
38.6	41.46	51.1	58.7

b. Average drop of 6.68 feet per year, 20.04 feet drop since 2019.

C. GIS Project

a. Web Soft Developers finished getting coordinates and mapping of our assets

b. In process of setup to be able to access all assets via tablets and phones

D. Board Member Term Dates

a. Will need to have an election for positions held by Directors Schaupp, Fescenmeyer and Scott

E. Accounts Receivable

a. A/R has decreased by ~\$24,000 since October 2021, most significant gains made after March 2022 when we started implementing fees and shutoffs.

10. **FUTURE AGENDA ITEMS**

- A. Detention Basins
- B. LAFCO/Service Footprint
- C. Discontinuance Policy
- D. Orciouli Agreement
- E. Orciouli Landscape and Park Maintenance Prop 218
- F. Potential Need to Ratify Past Meetings

11. **ADJOURN**

Motion by: Director Harden

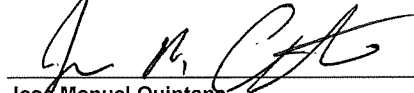
Second by: Director Forzaglia

Discussion: None

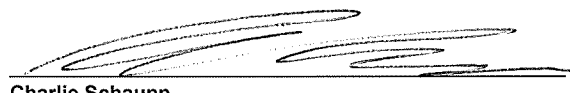
Ayes: 3 No: 0 Abstain: 0 Motion: Passed

The meeting was adjourned at 7:30 PM.

ATTEST:



Jose Manuel Quintana
General Manager & Clerk to the Board



Charlie Schaupp
Director

