



REGULAR BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT

DATE: January 18, 2023
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING MINUTES

1. CALL TO ORDER

The meeting was called to order by Director Forzaglia at 7:03 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Directors Present: Fescenmeyer, Forzaglia, Harden, Schaupp
Directors Absent: Scott
Also Present: Manuel Quintana, General Manager and Board Clerk

4. ADOPTION OF CURRENT AGENDA

Motion by: Director Schaupp
Second by: Director Fescenmeyer
Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

5. PUBLIC COMMENT

None

6. COMMITTEE MEMBER AND DIRECTOR REPORTS

Director Schaupp will attend a Ground Water Board meeting February 23, 2023.

Director Schaupp also notified that he will not be available from April 21 – May 20.

7. ADOPTION OF MINUTES FOR 09/21/2022 REGULAR BOARD MEETING

Approve minutes for the 09/21/2022 Regular Board Meeting

Motion by: Director Fescenmeyer
Second by: Director Harden
Discussion: None

8. **Ayes: 3 No: 0 Abstain: 1 - Schaupp Motion: Passed**
ADOPTION OF MINUTES FOR 12/21/2022 REGULAR BOARD MEETING
Approve minutes for the 12/21/2022 Regular Board Meeting

Motion by: Director Schaupp
Second by: Director Harden
Discussion: None

Ayes: 3 No: 0 Abstain: 1 - Fescenmeyer Motion: Passed

9. **APPROVAL OF CLAIMS**
Approve claims from: 12/16/2022, 12/22/2022, 12/29/2022, 1/12/2023

Motion by: Director Schaupp
Second by: Director Fescenmeyer
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

10. **APPROVE AMENDMENT TO BENEFITS CONTRIBUTION SCHEDULE**
An amendment was made to verbiage regarding eligibility for Cash-In-Lieu on the Benefits Contribution Schedule at the 11/23/2022 meeting.

- Original Verbiage: "Cash-In-Lieu of Benefits – For Employees NOT Enrolled in Medical or Dental/Vision".
 - If an employee was enrolled in ANY District benefits – Medical, Dental **OR** Vision - they would **NOT** receive the Cash-In-Lieu benefit.
- As Amended 11/23/2022: "Cash-In-Lieu of Benefits – For Employees NOT enrolled in Medical **and** Dental/Vision".
 - Employees not enrolled in Medical, Dental **AND** Vision would be eligible for Cash-In-Lieu. Employees could be enrolled in any 2 of the 3 benefits and still be eligible for Cash-In-Lieu, meaning the district could be paying contributions for Medical and Dental **AND** Cash-In-Lieu.

Staff recommendation is to revert back to original eligibility verbiage:

"Cash-In-Lieu of Benefits – For Employees NOT Enrolled in Medical or Dental/Vision"

Motion by: Director Fescenmeyer
Second by: Director Schaupp

Discussion: GM Quintana provided a brief reminder of the prior amendment that was made and the proposal to amend it back to the original statement.

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

11. **MANAGERS' REPORT**

- A. Water Leak in Office
 - a. The South end of the building was wet on the floor across the entire South wall after recent storms. A few gaps around pipes were found where water was coming in. The gaps were sealed.
 - b. A building inspector was called to complete an inspection and determine if there were other areas where water is coming into the building or other unknown concerns. The results of the report have not been received yet.
- B. Highway 16 Project Update
 - a. Project cost just over \$158,000 for the emergency leak repair.
 - b. Future repairs will be easier. Pipe can be slid out of casing and new/repaired pipe put back.
- C. Sewer Line Replacement Engineering Selection

- a. Only one submission received. Project was awarded to this firm.
- b. Timeline for completion of plans is early June. This means we will not be able to complete this project within this fiscal year as budgeted.
- D. Tuli Mem Update
 - a. GM Quintana met with Yolo County and YMCA regarding the upcoming season. GM Quintana provided a maintenance report on the facility including life expectancy of pumps, pumps that have already been replaced, replacement of the CPU board controlling wading pool, replacement of sensor housing box and sensors. Total of approximately \$12,000. Yolo County paid directly for some of these larger items.
 - b. GM Quintana also provided information to the County and YMCA regarding cost of propane, what it will cost to fill the propane tanks and what it will cost to maintain pool temperature.
 - c. Dates on when the school might start using the pool, when the YMCA will start using the pool and when life guard training will be conducted were also discussed.
 - d. The AED pads were replaced last year. The trainer is not working properly. A new one has been ordered, however, it is on backorder. GM Quintana notified the county.
- E. Form 700 Filing
 - a. All board members must file a Form 700 with Yolo County. GM Quintana will verify the date they are due and get back to the board.
- F. Asset Inventory
 - a. There is miscellaneous equipment and office furniture that is no longer in use and needs to be disposed of. ECSD Staff will conduct an inventory of assets and the proposed disposition.

12. **FUTURE AGENDA ITEMS**

- A. Detention Basins
- B. LAFCO/Service Footprint
- C. Orciouli Agreement
- D. Orciouli Landscape and Park Maintenance Prop 218
- E. Board Member Elections for Vacant Seats in 2023
- F. Budget Update
- G. Almond Festival

13. **ADJOURN**

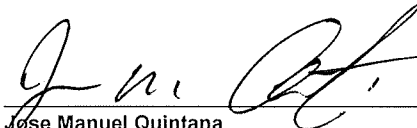
Motion by: Director Fescenmeyer

Second by: Director Harden

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

Meeting was adjourned at 7:25 PM.



 Jose Manuel Quintana
 General Manager & Clerk to the Board



 Jeff Forzaglia
 Board Vice Chair