



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: February 15, 2023
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Scott at 7:04 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Fescenmeyer, Forzaglia, Harden, Scott

Directors Absent: Schaupp

Also Present: Manuel Quintana, General Manager and Board Clerk

4. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Fescenmeyer

Second by: Director Forzaglia

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

5. **PUBLIC COMMENT**

No public comment.

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

None

7. **ADOPTION OF MINUTES FOR 01/18/2023 REGULAR BOARD MEETING**

Approve minutes for the 01/18/2023 Regular Board Meeting

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: None

Ayes: 3 **No:** 0 **Abstain:** 1 – Scott, not present at 1/18/2023 meeting **Motion:** Passed

8. **APPROVAL OF CLAIMS**

Approve claims from: 1/19/23, 1/26/2023, 2/3/2023, 2/9/2023

Motion by: Director Forzaglia

Second by: Director Fescenmeyer

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. **REVIEW AND APPROVE ECSD VOTE FOR YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT PROPOSED ANNUAL ASSESSMENT**

Yolo County Flood Control is proposing an assessment of \$952,135 commencing in FY 2023 and continuing every year thereafter for the cost associated with capital improvements to YCFCWCD facilities at the Capay Diversion Dam and the irrigation transmission and distribution system downstream of the dam.

ECSD has one parcel at the wastewater ponds, #049-120-038, which would be affected by the assessment and charged \$21.06 annually.

Motion by: Director Fescenmeyer to Vote YES on the Yolo County Flood Control and Water Conservation District Proposed Annual Assessment

Second by: Director Forzaglia

Discussion: The decision was to vote YES on the approved assessment in order to help fund maintenance which affects areas around ECSD's wastewater ponds.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

10. **APPROVE NOMINATIONS FOR SDRMA BOARD OF DIRECTORS**

Review SDRMA's Notification of Nomination - 2023 Election SDRMA Board of Directors and approve nomination of ECSD Board Member if any are interested.

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: GM Quintana reviewed SDRMA Board of Director's eligibility criteria. Director Scott was interested in learning more about the duties and time commitment, however, no nominations were made at this time.

There was no vote needed as no action was taken.

11. **APPROVE NOMINATIONS FOR CSDA BOARD OF DIRECTORS**

Review California Special Districts Association Board of Directors Call for Nominations and approve nomination of ECSD Board Member if any are interested.

Motion by: Director Fescenmeyer to Nominate GM Quintana for the CSDA Board of Directors

Second by: Director Harden

Discussion: GM Quintana expressed interest being nominated for the CSDA Board of Directors.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

12. **APPROVE RESOLUTION NO. 23-01 AUTHORIZING BANK AND FINANCIAL ACCOUNT SIGNATORIES**

Approve resolution to update authorized signors on bank accounts.

Motion by: Director Forzaglia

Second by: Director Harden

Discussion: The following board members and management will be signors on the account: Pierce Scott, Jeff Forzaglia and Jose Quintana.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

13. **APPROVE REVISED POLICY 2150 - RESERVE POLICY**
Review proposed revisions to Policy 2150 - Reserve Policy, increasing reserve limits.
- Motion by:** Director Forzaglia
Second by: Director Harden
Discussion: GM Quintana explained that current reserve limits need to be raised to allow for appropriate accumulation to fund future projects and to maintain bank accounts at a level that remains FDIC insured. Director Fescenmeyer pointed out an error in 2150.2, a), line 3 it stated \$250,000; the correct amount should be \$600,000. The policy was approved with correction.
- Ayes: 4 No: 0 Abstain: 0 Motion: Passed**
14. **APPROVE RESOLUTION NO. 23-02 ESTABLISHING RULES & REGULATIONS RELATING TO DISTRICT RESERVES**
Approve resolution for reserves based on approved revised policy 2150
- Motion by:** Director Fescenmeyer
Second by: Director Forzaglia
Discussion: None
- Ayes: 4 No: 0 Abstain: 0 Motion: Passed**
15. **APPROVE RESOLUTION 23-03 AUTHORIZING THE PURCHASE OF NEW EQUIPMENT**
Approve resolution to purchase new jetter and air compressor.
- Motion by:** Director Fescenmeyer to approve Resolution 23-03 as read.
Second by: Director Forzaglia
Discussion: Approve purchase of a new Jetter, not to exceed \$100,000 and a new Air Compressor, not to exceed \$38,000. GM Quintana explained that the current jetter no longer meets Air Resource Board compliance requirements and was not grandfathered in for low use permits, thus can no longer be used. A new jetter is necessary for the district. District staff is reviewing equipment and quotes.
- The Air Compressor was in the approved budget for FY 2022-2023, however, due to the purchase price, a resolution is needed to approve the purchase.
- Ayes: 4 No: 0 Abstain: 0 Motion: Passed**
16. **DISCUSS CONCERNS REGARDING WATER SERVICE TO PROPERTY ON YOLO AVE ADJACENT TO CAL TRANS YARD AND NEW COMMUNITY CENTER**
Property owner states that fees for connecting water and sewer to property were pre-paid years ago. ECSD does not have any record of this in any current utility or accounting records. Property owner has not provided proof of payment or an approximate month/year in which fees were paid so that ECSD can further research.
- The land is locked in by other properties and Highway 16. There is currently no service to this property.
- Legal counsel advised that it would be the property owner's responsibility to provide proof given that it was so long ago. Yolo County may not have these records either as it may be beyond their records retention period.
17. **MANAGERS' REPORT**
- A. Form 700 Filing – Due by April 3, 2023
 - a. Directors Forzaglia, Harden, Schaupp, & Scott and GM Quintana
 - B. Almond Festival
 - a. GM Quintana will staff an informative booth at the Festival with some give-away items.
 - b. GM Quintana also mentioned that the school will have a CTE Career night in which we may want to participate as well as National Night Out.


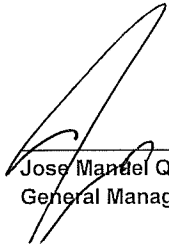
18. **FUTURE AGENDA ITEMS**
- A. Detention Basins
 - B. LAFCO/Service Footprint
 - C. Orciouli Agreement
 - D. Orciouli Landscape and Park Maintenance Prop 218
 - E. Board Member Elections for Vacant Seats in 2023
 - F. Budget Update

19. **ADJOURN**


Motion by: Director Harden
Second by: Director Forzaglia
Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

The meeting was adjourned at 8:13 pm.



Jose Mandel Quintana
General Manager & Clerk to the Board



Pierce Scott
Board Chair