



REGULAR BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT

DATE: August 16, 2023
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Scott at 7:11 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Fescenmeyer, Forzaglia, Harden, Scott
Directors Absent: Schaupp
Also Present: Manuel Quintana, General Manager

4. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Forzaglia
Second by: Director Fescenmeyer
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

7. **ADOPTION OF MINUTES FOR 07/19/2023 REGULAR BOARD MEETING**

Motion by: Director Forzaglia
Second by: Director Fescenmeyer
Discussion: None

Ayes: 3 No: 0 Abstain: 1 - Harden Motion: Passed

8. **APPROVAL OF CLAIMS**

Approve claims from: 07/13/2023, 7/19/2023, 7/27/2023, 8/3/2023, 8/10/2023

Motion by: Director Harden
Second by: Director Fescenmeyer
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

9. **APPROVE SPECIAL RESOLUTION 23-05 REQUESTING COLLECTION OF CHARGES ON TAX ROLL**

Approve Resolution 23-05 Requesting Yolo County to Collect Special Assessment Taxes on Tax Roll

Motion by: Director Fescenmeyer
Second by: Director Harden
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

10. **APPROVE CREDIT CARD LIMIT INCREASE FROM \$5,000 TO \$8,000**

Approve increasing the limit on the American Express account from \$5,000 to \$8,000, total account limit across 3 approved credit cards.

Motion by: Director Harden
Second by: Director Fescenmeyer
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

11. **APPOINT COMMITTEE TO REVIEW CACHEVILLE CSD SHARED SERVICES**

Appoint committee to review Cacheville CSD's request to contract Esparto CSD to preform shared services.

Motion by: Director Forzaglia
Second by: Director Harden
Discussion: Director Scott and Director Fescenmeyer were appointed to a committee to review Cacheville's request to provide shared services support for Cacheville CSD.

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

12. **MANAGERS' REPORT**

A. Orciouli Agreement

- a) As of 8/14/2023, Dan Boatwright, of Castle Companies, agreed to drilling a new well on the West side of the Winters Canal. GM Quintana reminded Mr. Boatwright that all state standards for a municipal well must be met and recommended partnering with a groundwater consulting firm.

B. Pool Update

- a) New line reactor was installed 8/1/23 and pool was opened.
- b) Pool inspection by Yolo County Environmental Health Department noted two violations:
 - i) Life rings weathered and need to be replaced. Corrective action has been completed, new rings have been installed.
 - ii) Three pool lights were out. In process of scheduling a third party to inspect and repair.
 - iii) Not a violation, however, it was recommended to check pool deck lights as a few lights on poles were not coming on.

C. ECSD Board Election

- a) Final date for filing was extended from Friday, August 11, 2023 to August 16, 2023 5:00 PM since Director Fescenmeyer is not running for re-election.
- b) As of August 16, 2023 at 5:00 PM, there were three candidates who filed for the three board positions which were up for election. Candidates are:
 - i) Pierce Scott
 - ii) Tracy Pryor
 - iii) Adan Sotelo

D. Alley Maintenance

- a) As of July 31, 2023, Yolo County staff has concluded that Yolo County should maintain the alleys in Esparto. This is not currently within scope for county maintenance mileage. The county staff will be reviewing this and following up with GM Quintana.

E. Power Outage

- a) Power was out for 3 hours August 4th, 2023. Generator was running, but 3 well sites were not running due to issues with the SCADA.
- b) The 3 wells did not come back on until Monday when ECSD Operators noticed that the SCADA system was not communicating with those wells.
- c) The UPS (Uninterrupted Power Supply or battery back-up) was replaced.
- d) This situation did demonstrate that Well 5B is capable of supplying water for the town for 48 hours before the storage tank is depleted.
- e) Solution to address this deficiency for future power outages is to install back-up generators at multiple well sites.

F. School Irrigation

- a) Esparto Unified School District is renting a hydrant meter to irrigate the Esparto Middle School fields because the EUSD well for irrigation failed.
- b) Based on actual usage after 24 hours of irrigating it was estimated that the cost to irrigate, at the bulk rate purchase of \$38.80 per 1,000 gallons, would be around \$3,000 per day.
- c) GM Quintana made the decision to charge EUSD for water usage at the standard metered usage rate of \$1.52 per unit (748 gallons).

13. FUTURE AGENDA ITEMS

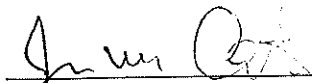
- A. Detention Basins
- B. Orciuli Landscape and Park Maintenance Prop 218
- C. Policies

14. ADJOURN

Motion by: Director Forzaglia
Second by: Director Fescenmeyre
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Meeting was adjourned at 7:39 PM.



Jose Manuel Quintana
General Manager & Clerk to the Board



Pierce Scott
Board Chair

