



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: September 20, 2023
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING AGENDA MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Scott at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Forzaglia, Schaupp, Scott
Directors Absent: Fescenmeyer; Harden
Also Present: Manuel Quintana, General Manager

4. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Forzaglia
Second by: Director Schaupp
Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Director Schaupp did not file for re-election and has also stepped down from his role on the YSGA board. Manuel will be filling in as the alternate and will transition representation to a new board member after the elections.

GM Quintana provided an update from the 9/18/23 YSGA meeting. YSGA is looking into long term funding including funding through DWR grant and Prop 218. YSGA will start public outreach in October after a special meeting to update the board on the fee schedule.

7. **ADOPTION OF MINUTES FOR 08/16/2023 REGULAR BOARD MEETING**

Approve minutes for the 08/16/2023 Regular Board Meeting

There was not a quorum of members who attended the 8/16/2023 meeting. Item will be moved to the 10/18/2023

8. **APPROVAL OF CLAIMS**

Approve claims from: 8/16/23, 8/18/23, 8/30/23, 9/6/23, 9/7/23, 9/12/23, 9/14/23

Motion by: Director Schaupp
Second by: Director Forzaglia
Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

9. **REVIEW BIDS AND AWARD PROJECT FOR ALLEY 1 WEST SEWER LINE REPLACEMENT**

Motion by: Director Schaupp for GM to award contract to lowest bidder who meets all requirements.
Second by: Director Scott

Discussion: Total of 5 bids received. R&R Horn submitted the lowest bid at \$481,250. GM will conduct required follow up and verification and submit Notice of Award to R&R Horn.

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

10. **EXPAND SCOPE OF COMMITTEE TO REVIEW SHARED SERVICES**

Expand scope of committee formed to review shared services for Cacheville to include reviewing shared services for Madison, Knights Landing and Cacheville. Assign Director Forzaglia to replace Director Fescenmeyer on the committee as Director Fescenmeyer will be leaving the board in November.

Motion by: Director Schaupp
Second by: Director Forzaglia

Discussion: ECSD is currently providing shared services support to Madison and Knights Landing CSD's. LAFCO has contacted ECSD regarding potential consolidation or providing shared services for Madison, Knights Landing and Cacheville. Madison, Knights Landing and Cacheville CSD's are all interested in exploring potential consolidation or expanded shared services with Esparto CSD.

There are potential funds and incentives available from the State for districts that consolidate.

Expanding the scope of the committee is only to review and explore options. There are no commitments.

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

11. **REVIEW REQUEST TO SHARE IN COST OF CONSULTING ENGINEER FOR ORCIOULI DEVELOPMENT**

Castle developers is proposing that Castle and ECSD share costs 50/50 for a consulting engineer and associated oversight, inspection, and permitting requirements for the new well associated with the Orciouli development.

Motion by: Director Forzaglia to table until the October 18, 2023 meeting, to allow time to review with legal counsel.

Second by: Director Schaupp
Discussion:

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

12. **MANAGERS' REPORT**

A. ECSD Board Election

- a) There will be 3 seats available in November and 3 people submitted applications. There will not need to be an election. The 3 applicants will be appointed.
- b) Applicants who will be appointed:
 - i) Pierce Scott
 - ii) Tracy Prior
 - iii) Adan Sotelo

B. Air Conditioner

- a) In August the air conditioner in the ECSD office went out.
- b) GM Quintana contacted numerous A/C companies. Only two were available within a reasonable time frame. Both provided quotes to repair and to replace the entire unit.

- c) Quotes to repair were both approximately \$10,000.
- d) Quotes to replace with a new unit were \$14,500
- e) GM Quintana decided to replace the entire unit and work was completed.

C. Pool Update

- a) Season will end at the end of September.
- b) There have been multiple issues with the aquatic center this year including:
 - i) Issues with the controller for the big pool which caused chemicals to stop being dispensed.
 - ii) Autofill valve failed resulting in the pool overflowing, requiring staff to manually monitor and fill.
 - iii) Acid pump failed and stopped dispensing muriatic acid. Parts have been ordered to rebuild the pumps. Staff is currently dosing manually.

D. Orciouli Plan Review

- a) GM Quintana and the ECSD Operations Supervisor reviewed the plans for the Orciouli development and provided feedback to the engineer regarding:
 - i) Routing of water and sewer lines in the Southeast corner running under the recreation area. The engineer provided updated plans with lines rerouted.
 - ii) Landscaping around walkways including large trees which could cause root damage to sidewalks, irrigation lines, and possibly water and sewer lines. Currently waiting on response from landscape architect.

A. Holiday Party

- a. VFW Hall is available December 16th.
- b. Director Schaupp mentioned that the hall is also available on the weekdays.
- c. GM Quintana will follow up with ECSD staff.

13. FUTURE AGENDA ITEMS

- A. Detention Basins
- B. Orciouli Landscape and Park Maintenance Prop 218
- C. Policies
- D. Project Updates
- E. Financial Update
- F. Work Reports
- G. Almond Festival
- H. EHS Career Day

14. ADJOURN

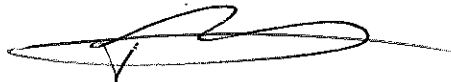
Motion by: Director Forzaglia
Second by: Director Schaupp
Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

Meeting was adjourned at 8:09 PM.



Jose Manuel Quintana
General Manager & Clerk to the Board



Pierce Scott
Board Chair

