



REGULAR BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT

DATE: January 17, 2024  
TIME: 7:00 P.M.  
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called order by Director Forzaglia at 7:01 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Forzaglia, Harden, Pryor, Scott, Sotelo

Directors Absent:

Also Present: Alex Lepley, Operations Supervisor, Brandy Burns, Clerk to the Board

4. **ADOPTION OF CURRENT AGENDA**

**Motion by:** Director Scott

**Second by:** Director Pryor

**Discussion:** None

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Clerk Burns requested that Personnel and Project Committee meetings be scheduled to review the vacant GM position and the Orciouli development agreement and amendment. Committee members agreed to coordinate schedules after the meeting.

7. **ADOPTION OF MINUTES FOR DECEMBER 20, 2023 REGULAR BOARD MEETING**

Approve minutes for the 12/20/2023 Regular Board Meeting

**Motion by:** Director Scott

**Second by:** Director Pryor

**Discussion:** None

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

8. **APPROVAL OF CLAIMS**

Approve claims from: 12/20/2023, 1/3/2024, 1/17/2024

**Motion by:** Director Scott

**Second by:** Director Harden

**Discussion:** None

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

9. **MANAGER'S REPORT**

Operations Supervisor Lepley provided the manager's report

A. Year End Water Report

a. 142,962,861 gallons of water produced and 134,191,021 gallons sold.

B. Alley 1 Sewer Line Replacement Project

a. Project will be started January 22, 2024

C. Facilities Master Plan

a. Project kickoff with Wood Rodgers January 25, 2024 at 10:00 am

D. CV Salts Nitrate Program

a. Recommending ECSD move forward with the Management Zone as it will be the safer, lower cost option.

E. Orciouli Amendment

a. Project Committee will need to meet to review

10. **APPROVE ESTABLISHING NEW BANK ACCOUNTS AND CLOSING EXISTING ACCOUNTS**

Approve establishing new bank accounts and closing accounts with BMO.

**Motion by:** Director Scott

**Second by:** Director Sotelo

**Discussion:** Clerk Burns shared that service had been lacking at Bank of the West, over the past few years and has only declined since being acquired by BMO. Fees have gone up significantly. Recommending to evaluate other banks including Umpqua, where Knights Landing Service District has accounts.

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

11. **FUTURE AGENDA ITEMS**

A. Budget Revision

B. Orciouli Amendment

C. 12/20/2023 Special Meeting Minutes

12. **CLOSED SESSION**

Pursuant to Government Code § 54957

Evaluation of Performance

Title: Pool, Park and Field Maintenance I

Operations Supervisor Lepley shared the performance evaluation for the Pool, Park and Field Maintenance I position.

**Motion by:** Director Scott to increase the Pool, Park and Field Maintenance I employee to Step D of the Salary Schedule.

**Second by:** Director Sotelo

**Discussion:** Closed Session

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

13. ADJOURN

**Motion by:** Director Scott

**Second by:** Director Pryor

**Discussion:** None

**Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

Meeting was adjourned at 7:45 pm.



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Brandy Burns  
Clerk to the Board



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Jeff Forzaglia  
Board Chair