



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: February 21, 2024
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ADOPTION OF CURRENT AGENDA**

5. **PUBLIC COMMENT**

This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Reports by Committee Members and/or Director on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' and/or Director reports is limited to asking clarifying questions. However, the Committee or any individual Committee Members may request that an item be placed on a future agenda for further discussion.*

7. **ADOPTION OF MINUTES FOR DECEMBER 20, 2023 SPECIAL BOARD MEETING**

Approve minutes for the 12/20/2023 Special Board Meeting

8. **ADOPTION OF MINUTES FOR JANUARY 17, 2024 REGULAR BOARD MEETING**

Adoption of Minutes for January 17, 2024 Regular Board Meeting

9. **APPROVAL OF CLAIMS**

Approve claims from: 1/25/24, 1/31/24, 2/8/24, 2/15/24

10. **MANAGERS' REPORT**

- A. Alley 1 Sewer Project
- B. Facility Master Plan
- C. Drought Report
- D. Alex Schedule for March
- E. FYE 2023 Audit
- F. Acosta Glass Property Line

11. **ACTIVITY REPORTS**
Discuss content and frequency of staff reports to Board
12. **APPROVE DROUGHT PLAN**
Approve Drought Plan required by California
13. **APPROVE ENGAGING SCI CONSULTING GROUP FOR SPECIAL TAX CONSULTING SERVICES AND LANDOWNER COMMUNITY FACILITIES DISTRICT FORMATION**

Approve engaging SCI Consulting for Special Tax Consulting Services and Landowner Community Facilities District (CFD) Formation to finance authorized public improvements and services, including maintenance of infrastructure related to the Orciouli development and other future developments.
14. **APPROVE RESOLUTION 24-02 OPENING NEW BANK ACCOUNTS AT UMPQUA BANK**
Approve opening accounts at Umpqua bank.
15. **APPROVE RESOLUTION 24-03 TO OBTAIN DISTRICT CREDIT CARD**
Approve opening a Visa or Mastercard credit card to replace American Express. Current AMEX account is associated with prior General Manager as primary account holder. AMEX requires prior GM to release account and a new application for a new primary account holder on behalf of the district. AMEX is not accepted everywhere that ECSD does business. Rather than updating account holders for AMEX, staff is recommending to close the AMEX account and open a VISA or Mastercard credit card.
16. **APPROVE GENERAL MANGER JOB DESCRIPTION**
Approve General Manager job description
17. **APPROVE POSTING GENERAL MANAGER POSITION**
Approve posting General Manger position to begin recruiting process
18. **APPROVE ENGAGING YOLO COUNTY IN CONSOLIDATION STUDY**
Approve engaging Yolo County to pursue a consolidation study with no obligation to consolidate districts.
19. **FUTURE AGENDA ITEMS**
 - A. Budget Revision
 - B. Orciouli Amendment
 - C. Compensation Policy
 - D. 2022-2023 Audit
20. **ADJOURN**

I declare under penalty of perjury that the foregoing Agenda was posted on or before Friday, February 16, 2024 by 7:00 P.M. on the Bulletin Board at the east side of the Esparto Community Services District Office, 26490 Woodland Avenue, Esparto CA 95627.

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Board Clerk as soon as possible and preferably at least 24 hours prior to the meeting. The Board Clerk may be reached at telephone number (530) 787-4502 or at the following address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (mailing), 26490 Woodland Avenue, Esparto, CA 95627 (physical).
Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto CA 95627.

ATTEST:

Brandy Burns
Clerk to the Board

Jeff Forzaglia
Board Chair