



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: April 17, 2024
TIME: 7:00 P.M.
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Forzaglia at 7:00 pm on April 17, 2024.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Forzaglia, Harden, Pryor, Scott (arrived at 7:05 pm)

Directors Absent: Sotelo

Also Present: Brandy Burns, Clerk to the Board, Alex Lepley, Operations Supervisor

4. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Harden

Second by: Director Pryor

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

None

7. **ADOPTION OF MINUTES FOR MARCH 20, 2024 REGULAR BOARD MEETING**

Adoption of Minutes for March 20, 2024 Regular Board Meeting

Motion by: Director Harden

Second by: Director Pryor

Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

8. **APPROVAL OF CLAIMS**
Approve claims from: 03/20/2024, 03/29/2024, 04/11/2024

Motion by: Director Pryor
Second by: Director Harden
Discussion: None

Ayes: 3 No: 0 Abstain: 0 Motion: Passed

9. **MANAGERS' REPORT**

- A. Alley 1 Sewer Project
 - a. 95% complete. Need to finish concrete collars and clean up.
 - b. All went well.
- B. Road Improvement Update
 - a. County paved East side of town. Still need to raise manholes.
- C. Drought Task Force Update
 - a. Alex attended kick-off meeting for new Drought Task Force.
- D. Well 1 Cleaning and Swage
 - a. Project completed, under budget.
 - b.

10. **APPROVE FYE 2024 BUDGET REVISIONS**
Review and approve budget revisions for FYE 2024

Motion by: Director Harden
Second by: Director Pryor
Discussion:

Overall reduction of \$361,300 due to:

- No Election
- Not grading emergency discharge field this FY
- Reduced scanning and shredding of old files
- Reduction in Health Insurance due to departure of GM and new employee not electing family coverage as budgeted.
- Equipment costs lower than estimated

Board approved purchasing a sewer camera, new board room furniture and new recording system for board meetings within current budget.

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

11. **APPROVE 2022-2023 AUDIT**
Review and approve 2022-2023 Audit

Motion by: Director Scott
Second by: Director Pryor

Discussion: Management Discussion and Analysis summary was reviewed. Net position at the end of the year was \$2,043,551, with \$84,205 being unrestricted.

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

12. **UPDATE ON ORCIUOLI SUBDIVISION**

Update on First Amendment to 2008 Agreement for Orciuoli subdivision

- Draft amendment was updated by legal counsel after March board meeting and sent to developer for review.
- Developer responded with concerns which were included in board packets.
- Project sub-committee will need to meet to review concerns and work with legal counsel to make any updates if needed.
- Dan Boatwright from Castle Developers stated that the developer is willing to put in the new well but would like credits for the cost of the well towards connection fees and does not want to put in well and storage, one or the other; would like to build 25 homes prior to putting in well; would like to receive outstanding credits up front.

13. **FUTURE AGENDA ITEMS**

- A. Compensation Policy
- B. FYE 2025 Budget
- C. Orciuoli Subdivision
- D. MOU's Knights Landing and Madison CSD's

14. **CLOSED SESSION**

Pursuant to Government Code 54957
Public Employee Appointment
Title: General Manager

Interview for the General Manager position was conducted during closed session.

Motion by: Director Scott to offer the General Manager position to the interviewed candidate.

Second by: Director Harden

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

15. **ADJOURN**

Motion by: Director Scott
Second by: Director Pryor
Discussion: None

Ayes: 4 No: 0 Abstain: 0 Motion: Passed



Brandy Burns
Clerk to the Board



Jeff Forzaglia
Board Chair

