



SPECIAL BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: June 24, 2024
TIME: 5:30 PM
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

SPECIAL MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Harden at 5:37 pm on June 24, 2024

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Harden, Pryor, Scott, Sotelo

Directors Absent:

Directors Late: Director Forzaglia arrived at 6:00 PM

Also Present: Brandy Burns, Clerk to the Board, Alex Lepley, General Manager

4. **ADOPTION OF CURRENT AGENDA**

Motion by: Director Scott

Second by: Director Pryor

Discussion: None

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

5. **PUBLIC COMMENT**

None

6. **APPROVE ESPARTO VOLUNTEER FIRE PROTECTION DISTRICT LEASE FOR FUEL TANK STORAGE**

Approve renewal of lease for Esparto Volunteer Fire Protection District to store fuel tanks on ECSD property

Motion by: Director Scott

Second by: Director Pryor

Discussion: Esparto Volunteer Fire Protection District has been storing fuel tanks at the ECSD shop yard for the past year. The lease agreement is up for renewal. ECSD and EVFPD staff recommend a 5 year lease agreement, with option for either party to terminate with appropriate notice.

Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

7. **APPROVE 2024-2025 SALARY SCHEDULE**

Approve 2024-2025 Salary Schedule

Motion by: Director Scott

Second by: Director Pryor

Discussion: Increase in each step rate based on Social Security Cola of 3.2%. General Manager position added to salary schedule. GM salary rates based on AWWA Compensation survey and data from other special districts, Yolo County and nearby city public works departments. Recommended to remove the Assistant GM position as the description is almost identical to Operations Supervisor and there is not currently a need for both positions.

Ayes: 4 No: 0 Abstain: 0 Motion: Passed

8. **LAW SUIT TULI MEM**

ECSD named as a Cross Defendant in lawsuit regarding Tuli Mem irrigation.

Yolo County has brought suit against the contractors hired to construct the Tuli Mem aquatic center for grading and irrigation issues which led to problems with the fields and detention ponds. One of the contractors, S.W. Allen Construction Inc. has brought a Cross Complainant suit against Marina Landscape Inc., and ROES 1-50, including Esparto Community Services District.

GM Lepley reached out to Yolo County Parks Director, Ryan Pistochini, and confirmed that Yolo County is not naming ECSD.

BBK Law Firm cannot represent ECSD as they represent Yolo County.

ECSD insurance through SDRMA covers legal defense. A claim has been initiated. Preliminary review from SDRMA indicates risk to ECSD should be minimal. Counsel will be assigned.

Note: Director Forzaglia arrived at 6:00 PM

9. **CLOSED SESSION**

Pursuant to Government Code § 54957

Evaluation of Performance

Title: General Manager and Administrative Services Manager

Motion by: Director Scott

Second by: Director Pryor

Discussion: Recommended bonus to Alex Lepley and Brandy Burns for performing the duties of General Manager while the position was vacant from December 2023 through April 2024 was reviewed and amount clarified. Recommendation was to award each an amount equal to 50% of one month's base pay at the General Manager's rate at the time of the vacancy.

Ayes: 5 No: 0 Abstain: 0 Motion: Passed

10. **ADJOURN**

Motion by: Director Forzaglia

Second by: Director Sotelo

Discussion: None

Ayes: 5 No: 0 Abstain: 0 Motion: Passed



Brandy Burns
Clerk to the Board



Jeff Forzaglia
Board Chair