



## REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: July 17, 2024  
TIME: 7:00 P.M.  
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

### REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Forzaglia at 6:59 pm on July 17, 2024.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Forzaglia, Harden, Pryor, Sotelo  
Directors Absent: Scott  
Also Present: Brandy Burns, Clerk to the Board, Alex Lepley, General Manager

4. **ADOPTION OF CURRENT AGENDA**

**Motion by:** Director Sotelo  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

None

7. **ADOPTION OF MINUTES FOR JUNE 19, 2024 REGULAR BOARD MEETING**

Review and approve minutes for June 19, 2024 Regular Board Meeting

**Motion by:** Director Sotelo  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

8. **ADOPTION OF MINUTES FOR JUNE 24, 2024 SPECIAL BOARD MEETING**  
Review and approve minutes for June 24, 2024 Special Board Meeting

**Motion by:** Director Sotelo  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

9. **APPROVAL OF CLAIMS**  
Approve claims from: 06/19, 06/27, 07/03, and 07/11/2024

**Motion by:** Director Harden  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

10. **MANAGERS' REPORT**

- A. Orciuli Update
  - a. There was a video call July 11, 2024 with Dan Boatwright of Castle Developers, GM Lepley and SCI Consulting to gather information about the development for assessment calculations.
  - b. Castle is hiring Luhdorff & Scalmanini engineering to review available water capacity and determine well capacity requirements.
- B. CV Salts Program
  - a. GM Lepley and Josie Tellers, from City of Davis, will be leading the formation of a Management Zone for our area which includes up to 20 other districts, farming organizations and coalitions.
  - b. Formation will cost approximately \$250,000 for the engineering study. The cost will be split amongst all participating members.
- C. Cross Connection Control Policy
  - a. GM Lepley has created a Cross Connection Control Policy for ECSD.
  - b. Policy will be submitted to ECSD board for approval in September.
- D. Facility Master Plan Update
  - a. Expect to have initial review of findings and recommendations with the ECSD Board in August.

11. **APPROVE AUTHORIZATION FOR GENERAL MANAGER AND ADMINISTRATIVE SERVICES MANAGER TO MANAGE ECSD YOLO COUNTY FUND ACCOUNTS**

Approve Yolo County Special Districts and Other Agencies Authorization Form – FY2024-2025 granting General Manager and Administrative Services Manager authority to manage ECSD's Fund Accounts with Yolo County.

**Motion by:** Director Sotelo  
**Second by:** Director Pryor  
**Discussion:** Required annually by Yolo County Department of Financial Services to authorize individuals to manage accounts and funds on behalf of the District. GM Lepley granted authorization to manage all aspects. Admin Services Manager authorized to pick up checks and make deposits.

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

12. **APPROVE RESOLUTION 24-05 REQUESTING COLLECTION OF CHARGES ON TAX ROLL**  
Approve Resolution 24-05 which authorizes Yolo County to collect assessments on the tax roll which fund maintenance of detention ponds.

**Motion by:** Director Harden

**Second by:** Director Pryor

**Discussion:** Annual submission of parcels and assessment amounts to fund maintenance of detention basins for Esperanza, Lopez, Parker Place and Country West developments. Total assessment is \$45,000.

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

13. **FUTURE AGENDA ITEMS**

- A. Orcioui Update
- B. Cross Connection Control Policy Adoption
- C. Facility Master Plan
- D. Solar

14. **ADJOURN**

**Motion by:** Director Sotelo

**Second by:** Director Pryor

**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting was adjourned at 7:24 pm.



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Brandy Burns  
Clerk to the Board



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Jeff Forzaglia  
Board Chair

