



## REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: November 20, 2024  
TIME: 7:00 P.M.  
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

### REGULAR MEETING AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **ADOPTION OF CURRENT AGENDA**

5. **PUBLIC COMMENT**

This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Reports by Committee Members and/or Director on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' and/or Director reports is limited to asking clarifying questions. However, the Committee or any individual Committee Members may request that an item be placed on a future agenda for further discussion.*

7. **ADOPTION OF MINUTES FOR OCTOBER 16, 2024 REGULAR BOARD MEETING**

Review and approve minutes for October 16, 2024 Regular Board Meeting

8. **APPROVAL OF CLAIMS**

Approve claims from: 10/16, 10/24, 10/31, and 11/14/2024

9. **MANAGERS' REPORT**

- A. Operation and Maintenance Manual
- B. Park Play Structure Repair
- C. District Service Boundary Extension

10. **FINANCIAL UPDATE**  
Overview of P&L Budget to Actual as of November 15, 2024
11. **APPROVE LAMB VALLEY SLOUGH REPAIR**  
Approve cost to repair Lamb Valley slough. Banks of slough are failing near ECSD wastewater headworks. Repairs are not within scope of MERCOSA agreement between Yolo Flood Control and Yolo County, however, Yolo Flood Control has agreed to assist ECSD with repairs. Estimated cost to ECSD \$10,000.
12. **APPROVE DON COLE & COMPANY TO CONDUCT FYE 2024 AUDIT**  
Approve Don Cole & Company to conduct FYE 2024 audit. Requests for Proposals to audit ECSD for fiscal years ending 2024 through 2028 were sent to 6 firms. 1 firm declined due to timeline and 5 firms did not respond. Don Cole & Company has been the auditor for ECSD for the past 5 years. Legally, he can only audit the district for 6 years. His proposal to conduct the 2024 audit is a cost of \$6,930.
13. **APPROVE BARTLE WELLS ASSOCIATES TO CONDUCT RATE STUDY**  
Approve Bartle Wells Associates to conduct rate study. Last rate study conducted in 2019 with rates defined through June of 2025. Bartle Wells Associates' proposal for rate study, including 10 year Capital Improvement Plans, financial plans, rate structures, and capacity fee updates, to be completed by May 2025 for a cost of \$31,890.
15. **FUTURE AGENDA ITEMS**
  - A. Facility Master Plan
  - B. Solar
  - C. Community Facilities District
  - D. Tuli Mem
17. **ADJOURN**

I declare under penalty of perjury that the foregoing Agenda was posted on or before Friday, November 15, 2024 by 7:00 P.M. on the Bulletin Board at the east side of the Esparto Community Services District Office, 26490 Woodland Avenue, Esparto CA 95627.

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Board Clerk as soon as possible and preferably at least 24 hours prior to the meeting. The Board Clerk may be reached at telephone number (530) 787-4502 or at the following address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (mailing), 26490 Woodland Avenue, Esparto, CA 95627 (physical).  
Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto CA 95627.

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ATTEST:

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**Brandy Burns**  
Clerk to the Board

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**Jeff Forzaglia**  
Board Chair