



## REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: December 18, 2024  
TIME: 7:00 P.M.  
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

### REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Jeff Forzaglia at 7:02 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Harden, Forzaglia, Pryor, Sotelo  
Directors Absent: Scott  
Also Present: Alex Lepley, General Manager, Brandy Burns, Clerk to the Board

4. **ADOPTION OF CURRENT AGENDA**

**Motion by:** Director Sotelo to adopt the current agenda.  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

Personnel Committee will report in closed session

7. **ADOPTION OF MINUTES FOR NOVEMBER 20, 2024 REGULAR BOARD MEETING**

Approve minutes for the November 20, 2024 Regular Board Meeting

**Motion by:** Director Sotelo to adopt the minutes for the November 20, 2024 regular board meeting.  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

8. **APPROVAL OF CLAIMS**

Approve claims from: 11/20, 12/3, 12/12/24

**Motion by:** Director Sotelo to approve the claims from: 11/20, 12/3, 12/12/24

**Second by:** Director Pryor

**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

9. **MANAGERS' REPORT**

A. Orciuoli Update

a. Dan Boatwright of Castle Homes has verbally agreed to put in a new well and onsite generator for the Orciuoli Division.

b. Agreement will need to be updated and finalized. Expecting this to happen after January 1, 2025.

B. Facility Master Plan

a. Wood Rodgers has completed a draft for comment. GM Lepley will schedule a meeting with the Project Committee to review.

C. Tuli Mem

a. 12/6/24 a subpoena for data related to Tuli Mem was received. The request was very broad.

b. Alex and Brandy are working with an attorney at Porter Scott to review and respond to the request.

D. Lamb Valley Slough Repair

a. Repairs to the Lamb Valley Slough banks out by the ponds will begin after January 1, 2025.

10. **ELECTION OF BOARD CHAIR**

Elect Board Chair for 2025

**Motion by:** Director Sotelo to nominate Director Harden for Board Chair.

**Second by:** Director Pryor

**Discussion:** Director Harden confirmed he would be willing to serve as Board Chair.

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

11. **ELECTION OF BOARD VICE CHAIR**

Elect Board Chair for 2025

**Motion by:** Director Harden to nominate Director Sotelo for Board Vice Chair.

**Second by:** Director Pryor

**Discussion:**

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

12. **APPOINTMENT OF COMMITTEE MEMBERS FOR THE FOLLOWING COMMITTEES:**

Director Forzaglia appointed directors to committees as follows:

A. Finance Committee: Directors Harden and Pryor

B. Policy and Ordinance Committee: Directors Forzaglia and Scott

C. Project Evaluation Committee: Directors Harden and Sotelo

D. Personnel Committee: Directors Forzaglia and Scott

E. Consolidation Committee: Director Pryor

F. YSGA Representative: GM Lepley

G. Other Committees Deemed Necessary by the ECSD Board: None at this time

13. **STAFF HOLIDAY GIFT**

**Motion by:** Director Harden made a motion to give staff \$150 Amazon gift cards for Christmas.  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

14. **CLOSED SESSION**

Pursuant to Government Code § 54957  
Personnel Matters

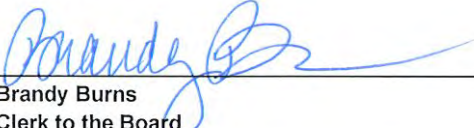
The Personnel Committee provided an update on personnel matters. No actions were taken.

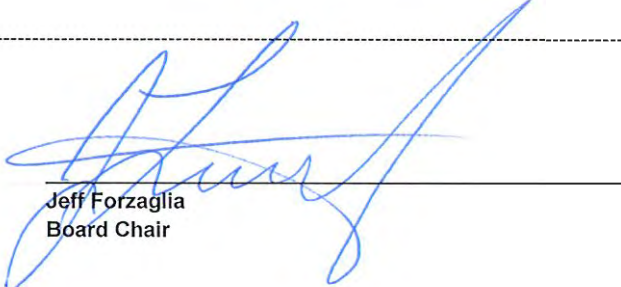
15. **ADJOURN**

**Motion by:** Director Harden  
**Second by:** Director Pryor  
**Discussion:** None

**Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

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ATTEST:

  
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Brandy Burns  
Clerk to the Board

  
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Jeff Forzaglia  
Board Chair