



## REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: November 19, 2025  
TIME: 5:30 P.M.  
MEETING LOCATION: 26490 Woodland Ave, Esparto CA 95627

### REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Director Harden at 5:31 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Directors Present: Forzaglia, Harden, Sotelo

Directors Absent: Pryor, Scott

Also Present: Alex Lepley, General Manager; Brandy Burns, Clerk to the Board

4. **ADOPTION OF CURRENT AGENDA**

**Motion:** Adopt the current agenda

**Motion by:** Director Forzaglia

**Second by:** Director Sotelo

**Discussion:** None

**Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

5. **PUBLIC COMMENT**

None

6. **COMMITTEE MEMBER AND DIRECTOR REPORTS**

None

7. **MANAGERS' REPORT**

A. Annexation Survey

B. Story Subdivision

C. Slough Repair

D. CV Salts 2026-2027

8. **ADOPTION OF MINUTES FOR OCTOBER 15, 2025 REGULAR BOARD MEETING**

**Motion:** Approve minutes of the October 15, 2025 Regular Board Meeting

**Motion by:** Director Forzaglia

**Second by:** Director Sotelo

**Discussion:** None

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

9. **APPROVAL OF CLAIMS**

**Motion:** Approve claims from 10/15/2025, 10/22/2025, 10/29/2025, 11/5/2025

**Motion by:** Director Sotelo

**Second by:** Director Forzaglia

**Discussion:** None

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

10. **OATH OF OFFICE**

Director Forzaglia and Director Harden took oath of office for term beginning December 5, 2025 and ending December 7, 2029.

11. **2025-2026 BUDGET REVISION**

Review and approve revisions to the 2025-2026 budget.

**Motion:** Approve proposed revisions to the 2025-2026 budget

**Motion by:** Director Sotelo

**Second by:** Director Forzaglia

**Discussion:** Administrative Services Manager, Brandy Burns, provided a summary of proposed budget revisions.

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

12. **APPROVE RESOLUTION NO. 25-10 APPLICATION FOR ANNEXATION OF WASTEWATER TREATMENT FACILITY PARCELS: 049-130-007; 049-130-013; 049-130-050; 049-120-038**

Approve resolution to request the Yolo LAFCo process an annexation application for the district owned wastewater treatment facility parcels 049-130-007; 049-130-013; 049-130-050; 049-120-038 to reduce property tax obligations for the district.

**Motion:** Approve Resolution No. 25-10 Application for Annexation of Wastewater Treatment Facility Parcels 049-130-007; 049-130-013; 049-130-050; 049-120-038

**Motion by:** Director Forzaglia

**Second by:** Director Sotelo

**Discussion:** GM Lepley provided a summary of the annexation process and benefits to the district.

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

13. **HOLIDAY RECOGNITION FOR STAFF**

**Motion:** Approve purchase of rain jackets for ECSD staff.

**Motion by:** Director Forzaglia

**Second by:** Director Sotelo

**Discussion:** Discussion of holiday recognition ensued.

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

14. **FUTURE AGENDA**  
A. Election of Board Chair and Vice Chair  
B. Bylaw Review

15. **ADJOURN**

**Motion:** Adjourn meeting.  
**Motion by:** Director Sotelo  
**Second by:** Director Forzaglia  
**Discussion:** None

**Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

Meeting was adjourned at 6:15 pm.



Brandy Burns  
Clerk to the Board



Nick Harden  
Board Chair