



**Job Title:** Pool, Park & Field Maintenance Worker I

**FLSA Status:** Non-Exempt

### **JOB SUMMARY**

On a day to day basis, under minimal supervision, performs a variety of manual, semi-skilled and skilled work in the construction, maintenance and repair of pools, parks, recreation facilities and detention ponds. Persons in this class work initially under immediate supervision and receive detailed instructions and training for assignments. A Pool, Park & Field Maintenance Worker I is considered to be a trainee and is expected to obtain the knowledge, skill and abilities necessary to advance to the next level of Pool, Park & Field Maintenance Worker II. Employees are expected to progress to the point of being able to perform assigned tasks independently with only general supervision.

### **ESSENTIAL FUNCTIONS** *(may include but are not limited to the following)*

- Performs a variety of manual, semi-skilled and skilled construction, maintenance and repair work of the County pool, parks, detention ponds and related facilities.
- Operates specialized equipment such as power mowers, chain saws, fertilizer spreaders, aerators, spray rigs, backhoes, hedgers, front-end loaders, tractors and other equipment.
- Waters, mows, cultivates, prunes, weeds, renovates and fertilizes grass, plants, trees, flower and shrubs.
- Prepares and maintains parks, swimming pools, and other indoor or outdoor recreational facilities.
- Installs, maintains, and replaces playground equipment and fences; assembles tables, benches, and bleachers.
- Sprays various fertilizers, herbicides, pesticides, and other related chemicals in County parks, detention ponds and recreation areas.
- May assist in training or leading the work of other Park Maintenance Workers.
- Installs, maintains, and makes repairs to irrigation lines, valves, sprinklers, and controllers as well as fixtures such light switches, motors, wall receptacles, conduits, faucets, drinking fountains, water heaters, urinals, water regulators, and pressure valves.
- Maintains pool and parks facilities such as restrooms, concession stands and picnic shelters.
- Performs and/or directs routing maintenance and cleaning of tools and equipment.
- Participates in removing, topping, pruning, and trimming trees and uses hand and power saws and other equipment to cut up branches and remove tree trimmings and stumps.
- Immediately makes repairs from vandalism and graffiti.
- Follows proper safety procedures and precautions in relation to all work performed.
- Drives vehicles and operates equipment as required.
- May be required to work any shift, including weekends, evenings, and holidays and take standby duty if assigned. May be subject to call outs after hours and weekends.
- Performs related duties as assigned.

**Upon obtaining a Valid Certified Pool & Spa Operator Certificate, within six (6) months of employment start date, essential functions will also include the following as well as those listed above:**

- Operate pool pumps, valves, chlorination equipment, sampling equipment.
- Adjust and maintain pool process control variables, read and interpret gauges, meters and recorders.
- Manually and remotely operate and adjust pool water processes including mechanical, physical and chemical controls/processes.
- Collects pool samples and performs routine analysis of water using accepted techniques, calibrates and maintains laboratory equipment, makes process adjustments based on analyses to maintain regulatory compliance.
- Compute and convert pool volumes, weights and other measurements to and from both standard and metric systems.
- Produce and maintain detailed pool records both manually and computerized.
- Maintain inventory of pool supplies and requisition supplies as needed.



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## MINIMUM QUALIFICATIONS

### Education:

Possession of a High School Diploma or GED

### Experience:

One (1) year of recent work experience in pool or landscape/grounds maintenance, horticulture, or construction that demonstrates the ability to perform the essential functions of this class.

### Certification:

- Valid California Class C Driver's License.
- First Aid Certification by the American Red Cross or American Heart Association.
- CPR Certification by the American Red Cross or American Heart Association.
- Current State of California Department of Food and Agriculture pesticide Qualified Applicator Certificate in Categories B (Landscape Maintenance and C (Right of Way) desirable
- Ability to Obtain a Valid Certified Pool & Spa Operator Certification within six (6) months of employment start date.

### Physical Demands:

Duties require walking on non-level, uneven and slippery surfaces; kneeling; climbing; crawling; grasping; holding and twisting various objects in the performance of daily activities. The need to lift items that weigh up to 100 pounds and the ability to lift and carry items up to 50 pounds. Incumbents are exposed to a variety of conditions including wet, heat, cold, heavy dust, pollen and biohazards. Additionally, the working environment and equipment used exposes incumbents to loud noises, vibrations, mechanical hazards, pesticides, raw and treated sewage, fumes, odors, solvents, fuels, chlorine and other chemical risks. Incumbents are exposed to live or dead insects, rodents or other wildlife as well as human and animal waste. The nature of the work requires incumbents to climb ladders and scaffolds, drive motorized equipment and handle noise producing tools and equipment.

### Knowledge Of:

Basic methods, tools, materials, and equipment used in grounds maintenance work. Basic construction and repair methods. Safe work practices.

### Skilled In:

Use of hand and power tools required in general grounds maintenance work. Understand and carry out both oral and written directions. Establish and maintain effective work relationships with those contacted in the course of work. Perform heavy manual laboring duties, occasionally under severe weather conditions. Learn the proper method of planting, cultivating, and pruning hedges, trees, shrubs, lawns and flowerbeds. Learn to operate various pool and park maintenance equipment and machinery. Identify possible safety hazards in pool, parks and recreation areas. Meet the physical requirements necessary to safely and effectively perform the assigned duties.